



# EMPLOYEE EXPENSE CLAIM VOUCHER



ECV No	: CV-20230825-0089	ECV Date	: 25-08-2023
Department	: SERVICE DIRECT	ECV Status	: CREATED
Employee SN	: 10002927	Division	: SUMATERA
Employee Name	: MUHAMMAD WANDA FRATAMA	Branch	: BANDA ACEH
Employee Email	: MUHAMMAD.W.FRATAMA@TRAKINDO.CO.ID	Cost Center	: 10F1560HA
		Claim Number	: 1

## Cash Detail

Refer to : -  
 IO No :  
 Credit Card Settlement : NO  
 TCAR Period : -

## Business Travel

Date	Expense Type	Description	TCAR Ref	Cost Center	WO / IO No.	Currency	Actual Expense
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## Non-Travel

Date	Expense Type	Description	TCAR Ref	Cost Center	WO / IO No.	LoB	Currency	Actual Expense
2023-08-11	Service - Consumables	MOBIL RENTAL BK1506ABD (81929)			8600601602		IDR	200,000.00
2023-08-18	Service - Consumables	mobil rental BK1506ABD(82341)			8600601607		IDR	200,000.00

## VER

Expense Type	Currency	Periode	Actual Expense
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Status	Currency	Actual Expense
Claim	IDR	400,000.00

## Approval Matrix

SN	Employee Name	Roles	Email	Status
-	[SERVICE ACCOUNT]	SERVICE ACCOUNT	-	WAITING FOR APPROVAL
00011803	FIKRI MUCHLIS	SUPERIOR	fikri.muchlis@trakindo.co.id	WAITING FOR APPROVAL
-	[VERIFICATION SECTION]	VERIFICATION SECTION	-	WAITING FOR APPROVAL

## File Attachments

Created Date	Created Name	Name
8/25/2023 11:29:50 AM	MUHAMMAD WANDA FRATAMA	BN MINYAK_compressed.pdf

I hereby declare that all the information above is true and correct, supported by adequate evidence as required by the Company policies in filling in a claim. I understand that filing a false claim will result in rejection from the approver and any other disciplinary actions based on Company policies.

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