

Monthly Timesheet

Name : Anita Kosasih

Period Start : 01-Jul-21

Period End 31-Jul-21

Date	Description	HR Total	Day Total
Thu 1-7-2021	Onboarding: prepare laptops, install required apps, setup email	8	1
Fri 2-7-2021	Initial briefing applications to be managed	8	1
Sat 3-7-2021	Saturday	0	0
Sun 4-7-2021	Sunday	0	0
Mon 5-7-2021	getting access to Apps and DB, application self learning	8	1
Tue 6-7-2021	Weekly meeting, Handover session from Mas Iqbal (TCAR, Heatmap), PS Incentive Overview session with ICT Dev	8	1
Wed 7-7-2021	TCAR: Internal meeting and progress update, follow up next step with user, meeting with SAP TVM	8	1
Thu 8-7-2021	TCAR: Status Update report & contact SAP BPC, Heatmap: monitor internal testing & inform user for status update	8	1
Fri 9-7-2021	Heatmap: Status Update report, UAT, Next milestone/schedule	8	1
Sat 10-7-2021	Saturday	0	0
Sun 11-7-2021	Sunday	0	0
Mon 12-7-2021	TCAR: meeting with SAP BPC, Heatmap: create User Manual, Trend: follow up status with Dips	8	1
Tue 13-7-2021	weekly meeting, TCAR: Project management	8	1
Wed 14-7-2021	TCAR: Project management, create HLSD	8	1
Thu 15-7-2021	TREND: follow up vendor progress update report; Heatmap: check progress update bug fixing; TCAR: Project management, create HLSD	8	1
Fri 16-7-2021	Heatmap: Check status, TCAR: Project management, create HLSD	8	1
Sat 17-7-2021	Saturday	0	0
Sun 18-7-2021	Sunday	0	0
Mon 19-7-2021	TCAR: Project management, create HLSD	8	1
Tue 20-7-2021	Idul Adha	0	0
Wed 21-7-2021	PS Incentive: Discussion Residual, TCAR: Project Management, coordination with developer	8	1
Thu 22-7-2021	Heatmap: check deployment to Production; TCAR: Update status report	8	1
Fri 23-7-2021	Heatmap: update status report; TCAR: Project management	8	1
Sat 24-7-2021	Saturday	0	0
Sun 25-7-2021	Sunday	0	0
Mon 26-7-2021	PS Incentive: create ticket for residual; TCAR: Project management, create FSD	8	1
Tue 27-7-2021	TCAR: update status report, present HLSD, create FSD; PS Incentive: support	8	1
Wed 28-7-2021	TCAR: Project management, create FSD	8	1
Thu 29-7-2021	TREND: Checkpoint meeting, TCAR: Status Update report, Project management, discuss scoping next phase; PS Incentive: diskusi request change based on HR data	8	1
Fri 30-7-2021	Heatmap: Checkpoint meeting - after Go Live Socialization; TCAR: Project management	8	1
Sat 31-7-2021	Saturday	0	0
TOTAL		128.0	16.0

Resource

Approved by,

Anita Kosasih

Pandriya S. Kusuma