PT. Trakindo Utama

Branch /site: Tanjung Redeb

3-Jun-17 Date:

LEAVE REQUESITION

ANNUAL	X
RR-1	
RR-2	
EXTENDED	
MATERNITY	
ADVANCE	

The Undersigned	: Yoshika Mukit Nugraha	SN : 26178
Designation	· Analyst Accounting	
Division / Department	: Finance	
Request permision to take	: Annual Leave	
Leave from	: 10 July 2017 until 30 Ju	ly 2017 (21 pays)
My address while on leave will be	: Balikpapan	V
Telephone	: 081349557906	
Commencing date of employement	: 10 October 2011	POH: Balikpapan
Date of annual leave taken previous ye		
, *		
		Signature
		/ harlal
		MINIV.
AL completed.		Yoshika W. N
Permission granted to take leave from:		
1955	to 30 pm 17.	
men		JOR
Ichsan Manzali		Ikhwan Ciptadi
UP Dont		Donatment Head

HR Dept

Department Head

Fanny R Mamahit

Site Head