



EMPLOYEE EXPENSE CLAIM VOUCHER



ECV No	: DRAFTCV-20181105-0040	ECV Date	: 05-11-2018
Department	: SERVICE PALEMBANG	ECV Status	: DRAFT
Employee SN	: 00019056	Division	: SOUTHERN SUM
Employee Name	: RAHMAT RIANSYAH	Branch	: PALEMBANG
Employee Email	: RAHMAT.RIANSYAH@TRAKINDO.CO.ID	Cost Center	: 10F2260HA

Cash Detail

Refer to TCAR No :
 Credit Card Settlement : NO
 TCAR Period : -

Date	Expense Type	Description	TCAR Ref	Cost Center	WO No.	LoB	Currency	Actual Expense
2018-10-01	Service - Daily Lumpsum	revisit service			8600015164		IDR	50,000.00
2018-10-02	Service - Daily Lumpsum	commissioning			8600016588		IDR	200,000.00
2018-10-03	Service - Daily Lumpsum	commissioning			8600016588		IDR	100,000.00
2018-10-04	Service - Daily Lumpsum	troubleshooting			8600016589		IDR	50,000.00
2018-10-08	Service - Daily Lumpsum	preventive maintenance			8500009212		IDR	200,000.00
2018-10-09	Service - Daily Lumpsum	preventive maintenance			8500009213		IDR	200,000.00
2018-10-10	Service - Daily Lumpsum	preventive maintenance			8500009218		IDR	200,000.00
2018-10-11	Service - Daily Lumpsum	preventive maintenance			8500009174		IDR	200,000.00
2018-10-12	Service - Daily Lumpsum	preventive maintenance			8500009174		IDR	50,000.00
2018-10-15	Service - Daily Lumpsum	preventive maintenance			8500010282		IDR	200,000.00
2018-10-16	Service - Daily Lumpsum	preventive maintenance			8500010282		IDR	200,000.00
2018-10-17	Service - Daily Lumpsum	preventive maintenance			8500010249		IDR	200,000.00
2018-10-18	Service - Daily Lumpsum	preventive maintenance			8500009172		IDR	200,000.00
2018-10-19	Service - Daily Lumpsum	preventive maintenance			8500009172		IDR	100,000.00
2018-10-22	Service - Daily	revisit service			8600023485		IDR	200,000.00

	Lumpsum							
2018-10-24	Service - Daily Lumpsum	replace seal c/shaft			8500012222		IDR	50,000.00
2018-10-25	Service - Daily Lumpsum	Ta 2			8500012496		IDR	200,000.00
2018-10-26	Service - Daily Lumpsum	Ta 2			8500012499		IDR	200,000.00

Status	Currency	Actual Expense
Claim	IDR	2,800,000.00

Approval Matrix

SN	Employee Name	Roles	Email	Status
-	[SERVICE ACCOUNT]	SERVICE ACCOUNT	-	WAITING FOR APPROVAL
00003978	M FAISAL MUHDANA	SUPERIOR	muhammad.muhdana@trakindo.co.id	WAITING FOR APPROVAL
-	[VERIFICATION SECTION]	VERIFICATION SECTION	-	WAITING FOR APPROVAL

I hereby declare that all the information above is true and correct, supported by adequate evidence as required by the Company policies in filling in a claim. I understand that filing a false claim will result in rejection from the approver and any other disciplinary actions based on Company policies.

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