

**From:** I Nengah Sumantra <I.N.Sumantra@trakindo.co.id>  
**Sent:** Monday, February 12, 2024 6:35 AM  
**To:** Muhibbullah <muhibbul@trakindo.co.id>; Avan Viandri <avan.viandri@trakindo.co.id>  
**Cc:** Muhammad Hilal <muhammad.hilal@trakindo.co.id>; Hirjan Rappe <hirjan.rappe@trakindo.co.id>  
**Subject:** Re: F2F/Offline Area-Parts Manager Meeting

Pak Muhib,  
Saya approved untuk Pak Avan join meeting ini

Dapatkan [Outlook untuk Android](#)

---

**Dari:** Muhibbullah <[muhibbul@trakindo.co.id](mailto:muhibbul@trakindo.co.id)>  
**Terkirim:** Senin, Februari 12, 2024 6:48:24 AM  
**Kepada:** I Nengah Sumantra <[I.N.Sumantra@trakindo.co.id](mailto:I.N.Sumantra@trakindo.co.id)>; Avan Viandri <[avan.viandri@trakindo.co.id](mailto:avan.viandri@trakindo.co.id)>  
**Cc:** Muhammad Hilal <[muhammad.hilal@trakindo.co.id](mailto:muhammad.hilal@trakindo.co.id)>; Hirjan Rappe <[hirjan.rappe@trakindo.co.id](mailto:hirjan.rappe@trakindo.co.id)>  
**Subjek:** FW: F2F/Offline Area-Parts Manager Meeting

Pak Manto.  
Sesuai email di bawah dari Pak Hardi PSC HO, mohon approvalnya untuk Pak Avan join meeting ini sesuai jadwal di bawah. Terima kasih.

Pak Avan,  
Once Pak Manto OK, tolong siapkan TCAR dan dikirimkan ke Pak Hirjan Rappe untuk prepare accommodation.

Best Regards,

**Muhibbullah**  
Area Parts Manager

**PT Trakindo Utama**  
**Area Southern Kalimantan**  
Jl. A. Yani KM. 16,4 Kec. Gambut Kab. Banjar – Kalimantan Selatan 70235 - Indonesia  
Tel. +62 511 674 7992 Fax. +62 511 674 7990 • Mobile: +62 811 809267  
[www.trakindo.co.id](http://www.trakindo.co.id)  
Call Center 1500 228  
[Facebook](#) • [LinkedIn](#) • [YouTube](#): PT Trakindo Utama  
[Instagram](#): @trakindoutama

**ADVANCING YOU FORWARD®**

A member of **Tiara Marga Trakindo Group**

**From:** Hardi S <[hardi.s@trakindo.co.id](mailto:hardi.s@trakindo.co.id)>  
**Sent:** Sunday, February 4, 2024 9:08 AM  
**To:** Henki Irwan <[henki.irwan@trakindo.co.id](mailto:henki.irwan@trakindo.co.id)>; Iwan Fauzan <[iwan.fauzan@trakindo.co.id](mailto:iwan.fauzan@trakindo.co.id)>;

Muhibbullah <[muhibbul@trakindo.co.id](mailto:muhibbul@trakindo.co.id)>; Khoiril Anwar <[kanwar@trakindo.co.id](mailto:kanwar@trakindo.co.id)>; Fenti Arida <[fenti.arida@trakindo.co.id](mailto:fenti.arida@trakindo.co.id)>; Syahrul Basri <[sbasri@trakindo.co.id](mailto:sbasri@trakindo.co.id)>; Abdul Rochim <[abdul.rochim@trakindo.co.id](mailto:abdul.rochim@trakindo.co.id)>; Ivan Dongan Gultom <[ivan.gultom@trakindo.co.id](mailto:ivan.gultom@trakindo.co.id)>  
**Cc:** Palti Timeyer Hutajulu <[palti.hutajulu@trakindo.co.id](mailto:palti.hutajulu@trakindo.co.id)>; R M Boedi Santoso <[rm.santoso@trakindo.co.id](mailto:rm.santoso@trakindo.co.id)>; Faisal Kusuma <[sfaisal@trakindo.co.id](mailto:sfaisal@trakindo.co.id)>; Muhammad Hisyam <[mhisyam@trakindo.co.id](mailto:mhisyam@trakindo.co.id)>; Azkhwaldi Aziz <[aaaziz@trakindo.co.id](mailto:aaaziz@trakindo.co.id)>; Tema S Mendrofa <[tmendrofa@trakindo.co.id](mailto:tmendrofa@trakindo.co.id)>; Andrew John Sarson <[andrew.j.sarson@trakindo.co.id](mailto:andrew.j.sarson@trakindo.co.id)>; Irwan Martuani Sihalofo <[isihalofo@trakindo.co.id](mailto:isihalofo@trakindo.co.id)>; Adriaan Pretorius <[adriaan.pretorius@trakindo.co.id](mailto:adriaan.pretorius@trakindo.co.id)>; Simon Lawton <[simon.lawton@trakindo.co.id](mailto:simon.lawton@trakindo.co.id)>; Arif Setyawan POD HO <[asetiawan@trakindo.co.id](mailto:asetiawan@trakindo.co.id)>; Christian Sitompul <[christian.sitompul@trakindo.co.id](mailto:christian.sitompul@trakindo.co.id)>; Eko Yudianto <[eyudianto@trakindo.co.id](mailto:eyudianto@trakindo.co.id)>; Ibnu Faisal Abdullah <[ibnu.abdullah@trakindo.co.id](mailto:ibnu.abdullah@trakindo.co.id)>; Muhammad N Kurniawan <[mkurniaw@trakindo.co.id](mailto:mkurniaw@trakindo.co.id)>; Rudi Pais <[rudi.pais@trakindo.co.id](mailto:rudi.pais@trakindo.co.id)>; Hirjan Rappe <[hirjan.rappe@trakindo.co.id](mailto:hirjan.rappe@trakindo.co.id)>

**Subject:** F2F/Offline Area-Parts Manager Meeting

**Dear Bapaks and Ibu Area/Parts Manager**

As I informed you last week, we will have an F2F/offline Area/Parts Manager meeting. The purpose of this event is to establish an alignment between operations and head office. As you know, we will have a lot of challenges this year, from inventory, the new PEP and Parts Organization/Development. And we also have a RIW with CAT that was finished last year and needs to be implemented this year. So, we invite you to join with us. The event will be held from February 27th to 29th, with a duration of 2.5 days.

Location : Balikpapan

The Overall Agenda as follow.

1st Day : Area Presentation (Initiatives, Expectations, and Focus)  
2nd Day : Head Office Presentation (Area Alignment and 2024 SAI)  
: RIW Mini-Workshop Cascading  
3rd Day : Organization and PPL 2024  
: Offline ADC Q1-Meeting

A detailed agenda will be shared by Pak Eko and Hirjan separately including accommodation plan during the event.

**Dear Bapak-Bapak Area GM**

Please give your approval to let area/parts manager join in this event. I really appreciate your support.

Thanks

**Hardi**

Parts Supply Chain - Head Office

**PT Trakindo Utama**

**Head Office**

TMT 1 Building 11<sup>th</sup> Floor

Jl. Cilandak KKO No.1, Jakarta 12560, Indonesia

Tel: +62 21 782 2373, 2997 6620 • Mobile: +62 811 1467644

Fax: +62 21 782 2357, 2997 6612

[www.trakindo.co.id](http://www.trakindo.co.id)

Call Center 1500 228 – WhatsApp 0811 5500 228

[Facebook](#) • [LinkedIn](#) • [Youtube](#): PT Trakindo Utama

[Instagram](#) : @trakindoutama

**ADVANCING YOU FORWARD®**  
A member of **Tiara Marga Trakindo Group**