
HEADER



TCAR Number

DRAFTTC-20231108-0025

TCAR Date

08-11-2023

DETAIL

TCAR Period

01-12-2023 / 07-12-2023

Bank Account

BANK MANDIRI TBK

Account Number

1370005052341

Travel with assuredness

YES

NO

Travel Type

Domestic

Overseas

Hotel Reservation

YES

NO

Corp Credit Card Holder

YES

NO

Purpose of Travel *

Service Job

Travel Detail

# No	Action	Date	Method	From	To	KTP	Phone Number	Cc	Desc	Des
1		01-12-2023	Land	Bengkulu	Bengkulu Utara	-	-		Perform service order (Travel to site)	-
2		07-12-2023	Land	Bengkulu Utara	Bengkulu				Perform service order (Travel back)	-

Cash Detail

ADD

# No	Action	Expense	Desc	\$ Curr	Cash
No data found					

Total IDR Rp 0.00

Total USD \$ 0.00

LOG TRACKING	MATRIX APPROVAL	FILE ATTACHMENT
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Notes

I hereby declare all the information above is true and correct, supported by adequate information as required by the Company policies in filing a Travel & Cash Advance request. I have read and understand the Company policies regarding the use of cash advance as well as the settlement requirement. I have responsibility to settle this advance **no later than the end of the month of returning from travel** as regulated by the Company policies. I understand that fail in settle this advance will result in rejection in filing another Travel & Cash Advance Request and any other disciplinary actions based on Company policies. Any unsettled advances **will be wholly deducted from my salary in one time deduction.**

SAVE AS DRAFT
 SUBMIT
 CLOSE