

I Dewan Baskoro

Subject: Finance for Non Finance Training / 24-25 Oktober 2024
Location: Microsoft Teams Meeting

Start: Tue 10/24/2023 8:00 AM
End: Wed 10/25/2023 5:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Nissa Fatharani Kautsar
Required Attendees: Rana Mardiana; Lissa Januarti W; Sessa Werisma; Wisnu Yudha Sena; Muhammad Ardi Anugrah; Reddy Herwi Caksono; Rizky Oktaviani; Stio Ririn; Thomas Heri Darmanto; Dewi Purwati; Risma Estiningrum; Hutson M Hutagalung; I Dewan Baskoro; Ivanna
Optional Attendees: Dicky Arafat; Windra Permana; Recky Hendrawan; Imran Rusyadi; Tika Yulia Kusumawati; Totok Setiarto; Dede Mohamad Yahya; Ridwansyah; Anggit Ibnu Pratama; Andreas Novianto; Ario Wirawan; Marlin Fransisca; Andreas Sugi Duli; Rabiatal Maisa; Nunung (Siti Nur Hidajati)

Dear all,

Saat ini bapak ibu kami daftarkan untuk mengikuti training Finance for Non Finance yang akan diadakan:

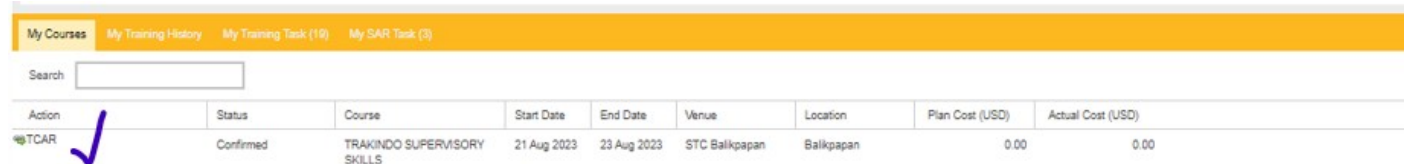
Day, date : Tue-Wed, 24-25 October 2023
Time : 8.00 - finished
Location : Meeting Room – Pranaya Hotel

TCAR Link sudah dikirimkan ke LMS masing-masing contoh terlampir.
Bagi rekan-rekan yang berasal dari luar BSD dan menginap, mohon dikirimkan TCAR fully approvalnya.
Pastikan 'purpose of travel' dan 'training name' dalam TCAR sudah sesuai dengan judul training yang diikuti.
Jika ada yang perlu ditanyakan, silahkan reply email tanpa reply to all.
Terima kasih.

Warm Regards,

Nissa Fatharani Kautsar.

Contoh TCAR Link di LMS.



| Action | Status | Course | Start Date | End Date | Venue | Location | Plan Cost (USD) | Actual Cost (USD) |
|--------|-----------|-----------------------------|-------------|-------------|----------------|----------|-----------------|-------------------|
| TCAR ✓ | Confirmed | TRAKINDO SUPERVISORY SKILLS | 21 Aug 2023 | 23 Aug 2023 | STC Balikpapan | Balpapan | 0.00 | 0.00 |

Contoh TCAR di TCAR Apps.

| HEADER | |
|---|---|
| TCAR Number GENERATE | TCAR Date 11-08-2023 |
| DETAIL | |
| TCAR Period 11-08-2023 / 11-08-2023 | Bank Account BANK MANDIRI TBK |
| Travel with assuredness <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Travel Type <input checked="" type="checkbox"/> Domestic <input type="checkbox"/> Overseas |
| Purpose of Travel* Training ✓ | Hotel Reservation <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| | Training Name ✓ +TRAKINDO+SUPERVISORY+SKILLS |

Microsoft Teams meeting

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Meeting ID: 461 174 904 406

Passcode: ZNmcpH

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From: Nissa Fatharani Kautsar

Sent: Friday, October 6, 2023 4:02 PM

To: Rana Dyka Salsabila <rana.d.salsabila@trakindo.co.id>; Lissa Januarti W <lissa.wardhani@trakindo.co.id>; Sessa Werisma <ssessa.werisma@trakindo.co.id>; Wisnu Yudha Sena <wisnu.y.sena@trakindo.co.id>; Muhammad Ardi Anugrah <muhammad.anugrah@trakindo.co.id>; Reddy Herwi Caksono <reddy.h.caksono@trakindo.co.id>; Rizky Oktaviani <rizky.oktaviani@trakindo.co.id>; Stio Ririn <stio.ririn@trakindo.co.id>; Thomas Heri Darmanto <thomas.darmanto@trakindo.co.id>; Dewi Purwati <dewi.purwati@trakindo.co.id>; Risma Estiningrum <risma.estiningrum@trakindo.co.id>; Hutson M Hutagalung <hutson@trakindo.co.id>; I Dewan Baskoro <i.baskoro@trakindo.co.id>; Ivanna <i.vanna@trakindo.co.id>

Cc: Dicky Arafat <dicky.arafat@trakindo.co.id>; Windra Permana <wpermana@trakindo.co.id>; Recky Hendrawan <rhendraw@trakindo.co.id>; Imran Rusyadi <imran.r.rusyadi@trakindo.co.id>; Tika Yulia Kusumawati <tika.kusumawati@trakindo.co.id>; Totok Setiarto <totok.setiarto@trakindo.co.id>; Dede Mohamad Yahya <dede.yahya@trakindo.co.id>; Ridwansyah <ridwansyah@trakindo.co.id>; Anggit Ibnu Pratama <anggit.pratama@trakindo.co.id>; Andreas Novianto <andreas.novianto@trakindo.co.id>; Ario Wirawan <ario.wirawan@trakindo.co.id>; Marlin Fransisca <marlin.fransisca@trakindo.co.id>; Andreas Sugi Duli <andreas.duli@trakindo.co.id>; Rabiatul Maisa <rabiatul.maisa@trakindo.co.id>; Nunung (Siti Nur Hidajati) <snhidayati@trakindo.co.id>

Subject: Finance for Non Finance Training / 24-25 Oktober 2024

Dear all,

Saat ini bapak ibu kami daftarkan untuk mengikuti training Finance for Non Finance yang akan diadakan :

Day, date : Selasa-Rabu, 24-25 Oktober 2023

Time : 8.00 - finished

Location : Pranaya Hotel Meeting Room – 1st floor

Silahkan lakukan konfirmasi di LMS , terutama untuk rekan -rekan yang membutuhkan TCAR Link.

Silahkan infokan **(tanpa perlu reply to all)** jika ada kendala.

Terima kasih.

Contoh melakukan konfirmasi di LMS.

The screenshot shows the LMS interface with a search bar and a table of course details. The table has columns for Action, Status, Course, Start Date, End Date, Venue, Location, Plan Cost (USD), and Actual Cost (USD). The course listed is 'TRAKINDO SUPERVISORY SKILLS' with a start date of 21 Aug 2023 and an end date of 23 Aug 2023. The venue is 'STC Balikpapan' and the location is 'Balikpapan'. The plan cost and actual cost are both 0.00. There are checkmarks next to the search bar and the 'Confirm' button.

| SN | Employee Name | Branch | TOR Course Name | Plan Date | Remarks |
|----------|-----------------------------|----------------|-------------------------|--------------------------|-------------------|
| | | | | 24-25 Oct 2023 (Batch 2) | |
| 10000069 | Rana Mardiana | BSD | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 32613 | Lissa Januarti W | BSD | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 23405 | Sessa Werisma | BSD | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 10001242 | Wisnu Yudha Sena | BSD | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 21261 | Muhammad Ardi Anugrah | Cement Project | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 31890 | Reddy Herwi Caksono | BSD | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 10000430 | Rizky Oktaviani | Bandung | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 10001572 | Stio Ririn | BSD | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 3009 | Tomas Heri Darmanto | SCC West Java | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 10000400 | Dewi Purwati | Cirebon | FINANCE FOR NON FINANCE | √ | Seat Confirmation |
| 10003121 | Risma Estiningrum | Batam | FINANCE FOR NON FINANCE | √ | SPV Approval |
| 4375 | Hutson Marojahan Hutagalung | Head Office | FINANCE FOR NON FINANCE | √ | TCAR Link |
| 6398 | Ignatius Dewan Baskoro | Head Office | FINANCE FOR NON FINANCE | √ | TCAR Link |
| 10001288 | Ivanna | Head Office | FINANCE FOR NON FINANCE | √ | TCAR Link |

Best Regards,

Nissa Fatharani Kautsar
Learning and Development

PT Trakindo Utama - BSD

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