

## Suwarno Warni

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**From:** Anna Liza Milloria <Milloria\_Anna\_Liza@cat.com>  
**Sent:** 18 September 2023 13:24  
**To:** AHMET CAKIR; Christinah Magano; ERKIN BULUT; Martin Ormshaw; Matthew Adams; Oguzhan Polat; Rahmanto Sutejo; Suwarno Warni  
**Cc:** Zafer TOREN; Bassem Emil; Ridwan Undru; Sofia Saifi; RANIA MAHFOUD  
**Subject:** FINAL CONFIRMATION: Applied Failure Analysis II - October 9 - 13, 2023  
**Importance:** High

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Hi

Good afternoon.

Caterpillar's Dubai Learning Center is pleased to confirm your registration in the following class:

**Course Name:** Applied Failure Analysis II  
**Session Unique ID:** E580Z OY  
**Date:** October 9 – 13, 2023  
**Location:** Dubai Learning Center, Dubai AE  
**Instructor:** Rania Mahfoud

<b>Safety Requirements</b>	Wearing safety shoes (steel toed protection) is <b>mandatory</b> during practical activities. <b>Participants are required to bring their own safety shoes and coveralls for workshop activities during the training.</b> Also note that wearing shorts is not permitted within our facilities.
<b>Course Fee</b>	The course fee (including daily transportation and food & beverages will be invoiced to your company after you attend the course.
<b>UAE Visit Visa</b>	Click on the link below to check if you need to apply for a UAE visit visa: <a href="#">UAE Visa Information</a>

We highly recommend to please book your hotel rooms directly with the contact person mentioned below. We have an existing corporate rate at this hotel which is usually cheaper than if booking elsewhere. Always keep the undersigned copied in your communication with the hotel.

**Important note:**

**Hotel will not accept guests without any upfront payment, otherwise, pay at the property upon check in.**

**Sofia Saifi**

Sales Manager

Avani Ibn Battuta Dubai Hotel

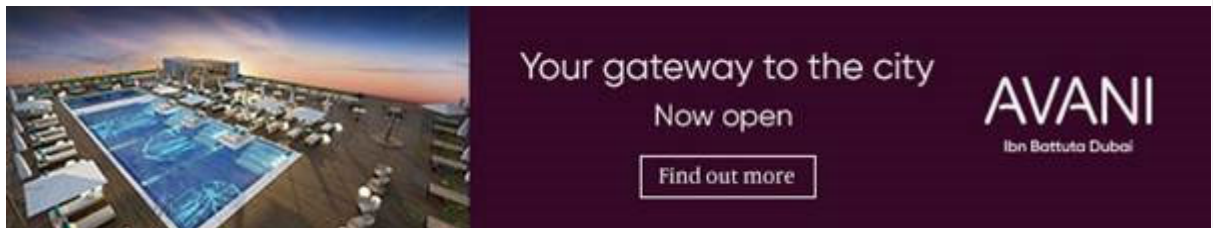
**M:** +971 55 284 16 83

**T:** +971 4 574 32 31

**E:** [ssaifi@avanihotels.com](mailto:ssaifi@avanihotels.com)

Avani Ibn Battuta Dubai Hotel

P O Box 22315, Sheikh Zayed Road, Ibn Battuta Mall, Dubai , United Arab Emirates



**NOTE:** If you choose to stay at a different hotel, you will need to arrange and pay for your own transportation to and from our training center during the training dates. DRTC is located in the Jebel Ali Free Zone Area – transportation to and from our training center can add at least AED150.00 to your daily expenses.

**Airport - Hotel or Airport – Dubai Learning Center = Participant Expense**

Dubai Airport to hotel = approx. AED 100.00 (Airport Taxi meters start at the minimum fare of AED 25.00)

Dubai Learning Center to Airport = approx. AED 150.00

**Hotel – Dubai Learning Center – Hotel = Organized by Dubai Learning Center**

On specified training dates, transportation will be organized by Dubai Learning Center.

**Pick up timing:**

**A driver will be waiting at the hotel ground floor for morning pickup and at the Caterpillar Facilities for the afternoon pickup.**

Morning pickup Avani Hotel, IBN Battuta to Caterpillar SARL – **7:50 AM**

Afternoon pickup Caterpillar SARL to Avani Hotel, IBN Battuta – **4:30 PM**

Should there be any changes with the timings, it will be communicated before the training

**Please be prompt with the timings. Caterpillar will not cover neither arrange transportation for participants left behind due to being late.**

**Required  
Actions**

**JAFZA Gate Pass:** Dubai Learning Center is located within the Jebel Ali Free Zone Area; you will need to apply for a pass to enter the free zone. Please send your passport and visa copy (If you will receive a UAE visit visa on arrival, a scanned copy of your passport will suffice) to me.

**CATERPILLAR Security Badge:** Each delegate will be issued security badge; everyone MUST badge in and badge out. Badges should be returned at the RTC Reception on the last day of the event. Losing a badge would impact a charge.

Should you need further assistance, please do not hesitate to contact me.

Thank you

Best Regards,

**Anna Milloria**

**Admin Assistant**

Dubai Learning Center

Caterpillar Global Dealer Learning

Jebel Ali Freezone, South 3

P.O. Box 262147, Dubai, UAE

Telephone: +9714 810 6495

Mobile: +971 55859 4572

Email: [Milloria Anna Liza@cat.com](mailto:Milloria Anna Liza@cat.com)

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