

**Satellite Training Center Balikpapan**

**Jl. Jend Sudirman No. 848**  
**Balikpapan 76114 Kalimantan Timur**  
**Tel. (62-542) 762 810**  
[www.trakindo.co.id](http://www.trakindo.co.id)

## Seat Confirmation Letter

Date : September 7, 2023

No. : 181/T&D NorthKal/IX/2023/TSP  
To : THE STAR POWER Participants  
From : Learning & Development Leader  
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

**We confirm seat for:**

No	Name	SN	Branch	Position	IO Number
1	Yoshika Mukit Nugraha	26178	Lati	Lati	1B23O3200940
2	Sutikno	3719	Bontang	Bontang	1B23O3201001
3	Riska	10000263	Sangatta	Sangatta	1B23O3200760
4	Reza Hermawan	47237	Bontang	Bontang	1B23O3200815
5	Nurkolis	2572	Separi	Separi	1B23O3201040
6	Mukhamad Iksan	28830	Lati	Lati	1B23O3200737
7	Miftahul Asror	19632	Samarinda Site	Samarinda Site	1B23O3201080
8	Mega Safitri	10000559	Samarinda	Samarinda	1B23O3200786
9	Krisna Wijaya Kusuma	17037	Tj. Redeb-Berau	Tj. Redeb-Berau	1B23O3200739
10	I Ketut Winata	2889	Samarinda	Samarinda	1B23O3200826
11	Heri Purwanto	4586	Sangatta	Sangatta	1B23O3200732
12	Hamim Tohari	4101	Balikpapan	Balikpapan	1B23O3201036
13	Dian Tri Laksono	34492	Balikpapan	Balikpapan	1B23O3200731
14	Dhika Yusnindar	21473	Samarinda Site	Samarinda Site	1B23O3201030
15	Dewi Sartika Sari	2875	Samarinda	Samarinda	1B23O3200798
16	Aswan Samad	9892	Bengalon	Bengalon	1B23O3200742
17	Arif Zaini	28336	Balikpapan	Balikpapan	1B23O3200994
18	Anggreni Ningsih Impa	27888	Sangatta	Sangatta	1B23O3200998
19	Andri Setiyawan	30837	Bengalon	Bengalon	1B23O3200902
20	Ade Yudistira	32122	Tabang	Tabang	1B23O3200942

**To Attend:**

**Course Title** : THE STAR POWER  
**Time** : 08.00 – 17.00 Wita  
**Schedule** : 25-27 September 2023  
**Location** : PT Trakindo Utama - Satellite Training Center Balikpapan  
Jl. Jendral Sudirman No. 848  
**Phone** : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

**Hotel Quest Balikpapan**  
**Jl. Jendral Sudirman**  
**Balikpapan Super Block (BSB) Blok H 11**  
**+62 542 7571881**

- Check in : 24 September 2023
  - Check out : 28 September 2023
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- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
  - Hotel will provide Breakfast, transportation (Hotel-Office PP), and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1 undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
  - Dinner provide by participant with detail non supervisory RP. 100.000 include tax & Supervisory level up RP.175.000 include tax (Charge by ECV & not provide by GL) "claim dinner in one bill only"
  - Other expenses not covered under company GL, will charge to Personal Account.
  - Coffee break and lunch are included during the training session.
  - Dress code during the training session is formal shirt.
  - Always wear a mask when Training

Yours sincerely,



Yenni

Training & Development Leader