

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : September 18, 2023

No. : 186/T&D NorthKal/IX/2023/LOA3
To : LISENSI OPERATOR ALAT ANGKAT ANGKUT Participants
From : Learning & Development Leader
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position	IO Number
1	Fhendhi Krisdhianto	00018822	Lati	Senior Technician	1B23O3200988
2	Yudi Prasetyo	00008249	Separi	Foreman Service	1B23O3200971
3	Wisnu Mahadi	00013354	Lati	Senior Technician	1B23O3201176
4	Paddy	10001901	Samarinda Site	Warehouseman	1N23O3200942
5	Firdaus Ridwan	10001908	Bengalon	Warehouseman	1N23O3200990
6	Reza Faturrahman	10001910	Bengalon	Warehouseman	1N23O3200991
7	Muhammad Irwan	00012597	Sanggata	Operator Trainer	1N23O3200974
8	Ikbal Fauzi Cahya	10001571	Samarinda Site	Warehouseman	1N23O3200624
9	Tulus Setiyawan	10002580	Samarinda Site	Warehouseman	1N23O3200625
10	Putra Tri Joko Leksono	00015808	Samarinda Site	Senior Technician	1N23O3200528
11	Danny Andriano Oroh	00024384	Tarakan	Counterman	1N23O3201162
12	Salmon T	00030388	Tarakan	Warehouseman	1N23O3201214
13	Ahmad Yani	10001540	Lati	Warehouseman	1N23O3201161
14	Taufik Mahmud	10002627	Lati	Warehouseman	1N23O3201163
15	Rocky Saputra	10001234	Tabang	Warehouseman	IN23O3200674
16	Ding	10002881	Tabang	Warehouseman	1N23O3201211

To Attend:

Course Title : LISENSI OPERATOR ALAT ANGKAT ANGKUT
Time : 08.00 – 17.00 Wita
Schedule : 25-27 September 2023
Location : PT Trakindo Utama - Satellite Training Center Balikpapan
Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Swiss-Belinn Balikpapan
Jl. Jendral Sudirman No. 345
Balikpapan
+62 542 746180

- Check in : 24 September 2023
 - Check out : 28 September 2023
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- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
 - Hotel will provide Breakfast, transportation (Hotel-Office PP), and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1 undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
 - Dinner provide by participant with detail non supervisory RP. 100.000 include tax & Supervisory level up RP.175.000 include tax (Charge by ECV & not provide by GL) “claim dinner in one bill only”
 - Other expenses not covered under company GL, will charge to Personal Account.
 - Coffee break and lunch are included during the training session.
 - Dress code during the training session is formal shirt.
 - Always wear a mask when Training

Yours sincerely,



Yenni

Training & Development Leader