

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : August 4, 2023

No. : 169/T&D NorthKal/VIII/2023/LK3C
To : LISENSI K3 CRANE Participants
From : Learning & Development Leader
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position	IO Number
1	Yudi Prasetyo	00008249	Separi Site	Foreman Service	1B23O3200524
2	Irawan Sukawinarta	00016791	Balikpapan	Senior Technician	1B23O3200534
3	Wahdi Kurniadi	00024620	Separi Site	Technician	1B23O3200526
4	Agus Sulistiyo	00007920	Samarinda	Supervisor Service	1B23O3200539
5	Ainul Yaqin	00018595	Lati Site	Senior Technician	1B23O3200613
6	Muhammad Rifqi	00024865	Lati Site	Technician	1B23O3200623
7	Angga Yudistira	00031063	Lati Site	Technician	1B23O3200617
8	Lukman Khaidir	00045790	Lati Site	Technician	1B23O3200620
9	Herry	10001142	Samarinda	Analyst Facility Maintenance	1B23O3200600
10	Muhammat Mahfud Dyimyati	00021333	Tanjung Redep	Senior Technician	1B23O3200608
11	Adi Surono	00009388	Samarinda	Senior Technician	1B23O3200597
12	Fatra Hadibowo	00012313	Balikpapan	Senior Technician	1B23O3200637
13	Roy Anggara	00048160	Samarinda	Technician	1B23O3200631
14	Arfan Ramadhanu Ciputra	10000704	Samarinda	Technician	1N23O3200744
15	Ariyanto Putra Pratama	10001173	Balikpapan	Technician	1N23O3200980

To Attend:

Course Title : LISENSI K3 CRANE
Time : 08.00 – 17.00 Wita
Schedule : 14-16 August 2023
Location : PT Trakindo Utama - Satellite Training Center Balikpapan
Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Swiss-Belinn Balikpapan
Jl. Jendral Sudirman No. 345
Balikpapan
+62 542 746180

- Check in : 13 August 2023
 - Check out : 17 August 2023
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- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
 - Hotel will provide breakfast, dinner (Rp 130.000/before tax), transportation (Hotel-Office PP), and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
 - Other expenses not covered under company GL, will charge to Personal Account.
 - Coffee break and lunch are included during the training session.
 - Dress code during the training session is formal shirt.
 - Always wear a mask when Training

Yours sincerely,



Yenni

Training & Development Leader