

Ramalinda

From: Brenda Quah <Quah_Brenda@cat.com>
Sent: 07 August 2023 18:57
To: Ramalinda
Subject: AP VDAP Meeting and DLR S&OP Workshop - Singapore - September 19th / 20th / 21st

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Linda,

Apologies for the confusion!

The VDAP meeting is priority and our SVP / VP might participate. We are tapping on this meeting to organize the workshop so it is important that I have support from our VDAP DLRs. May I confirm your check in as Sep 18th and check out as Sep 22nd? Would you join the dinners on Sep 19th and 20th?

Thanks.

Regards,
Brenda Quah
Demand & Orders Manager (Asia Pacific, Europe, Africa & Middle East)
Global Planning & Demand Management (GP&DM)
Singapore (65) 6828 7645

-----Original Appointment-----

From: Brenda Quah
Sent: Sunday, August 6, 2023 12:07 AM
To: kelly.jury@hastingsdeering.com.au; carlos.moreira@westrac.com.au; malabanlaban@monark-cat.com; morimoto_isao@jpnecat.com; tsukamoto_junko@jpnecat.com; kimura_takashi@jpnecat.com; he.hui.shan@simedarby.com.hk; jenny.jbai@lsh.com; johnyang@eci-metro.cn; samuel.zhang@eci-metro.cn; amber.li@lsh.com; lianguo.yu@lsh.com; anushree.sarkar@gainwellindia.com; harish.avadhani@gainwellindia.com; aprawira@trakindo.co.id; ramalinda@trakindo.co.id; Lay Ling Lee; Mahesh Srinivasan; Melissa Swanson; Nick Kluthe; Yuk Leng Loh
Subject: AP VDAP Meeting and DLR S&OP Workshop - Singapore - September 19th / 20th / 21st
When: Tuesday, 19 September 2023 8:30 am-4:30 pm (UTC+08:00) Kuala Lumpur, Singapore.
Where: CAT Office @ 7 Tractor Road

***** Combined VDAP meeting and S&OP workshop in an invite to avoid confusion. *****

All,

Following a lapse of 4 years...I am pleased to welcome you back in Singapore for our VDAP meeting! As selected DLRs on the advisory panel...we are looking forward to discussing S&OP process developments with you. Your feedback is important as we prioritize initiatives and socialize new concepts ahead of their deployment to the global DLR community.

We are also tapping on the VDAP meeting to organize a S&OP workshop for AP DLRs. We have not met since the new S&OP process launch in 2019 so this workshop is well placed to strengthen S&OP fundamentals. Many DLRs have replied positively to share best practices and I am eagerly anticipating the discussion!

Please note the following logistics.

- **Hotel** – Orchard Hotel Singapore @ <https://www.millenniumhotels.com/en/singapore/orchard-hotel-singapore/>.

CAT negotiated rate is SGD286 per night (including taxes). Please send me your check in / out dates as we have block rooms for the team.

Check in time is 3pm. Check out time is 11am.

- **Meals** – Breakfast is included in the CAT negotiated rate. Lunch and refreshments will be provided at the office.

There will be a team dinner on Tuesday with separate invite. Please advise if you have dietary requirements for consideration in our planning.

- **Schedule** – Meeting will be from 8:30am to 4:30pm. Shuttle will be provided between hotel and office.
 - Hotel to Office – 7:45am gather at hotel lobby
 - Office to Hotel – 4:45pm gather at office lobby

Please revert if any queries.

Thanks for your participation.

I look forward to seeing you soon!

Regards,

Brenda Quah

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Global Planning & Demand Management (GP&DM)

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Caterpillar: Confidential Green