

Bayu Prastya Utama

From: Tri Setyo Adi
Sent: Tuesday, July 4, 2023 8:59 AM
To: Nurlinda Azizah; Reddy Herwi Caksono; Yatimah Agustina; Bayu Prastya Utama; Dhea Agnesia; Lazuardi Firdaus; Okta Foristian Js; Hendra Chandra Permana; Vicky Libra Nindia Lebang; Roza Aditama; Irma Suryani; Deni Suliswanto; Tri Widiyatno; Robertus Hajang
Cc: Sumardi; Hartawan; Evi Somantri; Sudirman; Teguh Suharianto; Dian Mulyadi; Reni Suryani; Muliono; Akhmad Ridhany; Victor Tandungan; Frans Yorama Tand; Mosesdapi W Patodo; Fikha Christine; Eko Sujianto; Marthinus Rangga Sanapang; Nanang Kurniawan; Nadia Lilfitri; Agus Setyawan; Hadi Hidayat; Muhaidir; Muhammad Shaleh Pallatje; Dedy Susanto; Danar Ajie Prabowo; Nissa Fatharani Kautsar; Apriyadi; Yenni Yohanes; Hamim Tohari; Trinova Trinova; Muhammad Fakhris Huda; Eve Megarani; Eveline Novianty; Syarifah Maulina; Bambang Murdianto
Subject: SEAT CONFIRMATION_SERVICE ACCOUNT TRAINING_OFFLINE_(REVISI 1)_TC CILEUNGSI_10_13 JULI 2023

Dear Team,

Kindly lock your schedule for the following :

Training Title : **Service Account Training_Offline (REVISI 1)**
Date : 10 – 13 Juli 2023
Duration : 08.00 – 17.00 WIB
Location : TC Cileungsi
Facilitator : **Ho Team**

List Participant :

No	SN	Employee Name	Division	Branch	Position
1	4260	Irma Suryani	EAST INDONESIA	Soroako	Sr. Analyst Service
2	21288	Deni Suliswanto	EAST INDONESIA	Kendari	Analyst Service A
3	45253	Yatimah Agustina	ENGINEERING SV	MRC	Assistant Service
4	31890	Reddy Herwi Caksono	JAVA	BSD Group	Analyst Service A
5	10001110	Dhea Novita Agnesia	JAVA	Batam Group	Assistant Service
6	23166	Bayu Prastya Utama	NORTHERN KAL	Bengalon Site	Analyst Service A
7	10002467	Tri Widiyatno	NORTHERN KAL	Tarakan	Analyst Service A
8	29649	Robertus Hajang	NORTHERN KAL	Separi Site	Analyst Service A
9	10001641	Lazuardi Firdaus	SOUTHERN KAL	Tanjung Site	Assistant Service
10	10000034	Nurlinda Azizah	SUMATERA	Bengkulu	Analyst Service S
11	10001522	Okta Foristian JS	SUMATERA	Palembang	Analyst Service A
12	10001453	Vicky Libra Nindia Lebang	TEMBAGAPURA	Kuala Kencana	Assistant Service
13	10695	Roza Aditama	TEMBAGAPURA	CSU Mining Underground	Sr. Analyst Service
14	28825	Rosihan Musa	BATU HIJAU	Batu Hijau	Analyst Service A
15	29353	Hendra Chandra Permana	SKAL	RANTAU	Analyst Service A

Training Center will provide dormitory including meals & laundry for the participants who will attend the training. All participant have to check-in at the dormitory before training started and Check out after training finished.

Check In : 09 Juli 2023
Check Out : 14 Juli 2023

Note : TCAR Link Will Send By LMS for Each Participant, **Please Confirm To LMS.**

Should you need further information please don't hesitate to contact us.

Note :

- **Peserta sudah dan dipastikan mendapatkan vaksin ketiga (booster).**
- Tidak ada gejala atau keluhan medis (khususnya terkait Covid-19)
- Hasil skrining Aplikasi Satu Sehat, hijau atau kuning.
- **Hasil 3 poin diatas tunjukkan ke pihak security TC Cileungsi**
- Melakukan pengukuran suhu tubuh (di pos security) dengan hasil di bawah 38 derajat Celsius
- Kepulangan peserta di arranged mandiri dengan mengikuti persyaratan daerah yg akan dituju dan penyelenggara transportasi yg akan digunakan.
- Memastikan mematuhi segala aturan yang berlaku di lokasi TC.
- **Untuk peserta training yang belum memiliki IO Number Mohon untuk segera membuat TEP sebelum tanggal 4 Juli 2023.**

Terima kasih

Tri Setyo Adi

Learning & Development Department

PT Trakindo Utama – TC Cileungsi

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • Polycom: - • Mobile: +62 811 591 5563

www.trakindo.co.id

Call Center 1500 228

[Facebook](#) • [LinkedIn](#) • [YouTube](#): PT Trakindo Utama

[Instagram](#): @trakindoutama

ADVANCING YOU FORWARD®

A member of **Tiara Marga Trakindo Group**