

Sri Widodo

From: Ferry M Butarbutar
Sent: 06 June 2023 16:40
To: Andrian Luthfianto; Andy Wahyu Budyarto; Devi Sumarhadi; Lolita Maharani; Reni Mailinar Vidyasiwi Azhar; Vera N Joesoef; Yusuf Kurniawan; Zulkifli Yusuf; Zulfiadi Susanto; Palti Timeyer Hutajulu; R M Boedi Santoso; Azkhwalid Aziz; Faisal Kusuma; Tema S Mendrofa; Adriaan Pretorius; John Mortimer; Irwan Martuani Sihaloho; Irwan Sihaloho; Ade Selvia Septiani; Advencia Loupatty; Agus Setyawan; Agus Setiawan; Ahmad Nur Dinan Aghnatya; Albert Sony S Momot; Andreas Novianto; Annajm Arradita Andhi Ajeng; Arief Budiman; Christianti Friska Angeliant; Danang Aji Suroso; Devi Sumarhadi; Eve Megarani; Fenny Wullur; Fahd Riyal Pris; Fourina Yudhasari; Fredy Setya Wijaya; Fuad Rahman; Gemilang Adi Perdana; Hendra Sukma Nugraha; Hendra Gunawan; Heni Mariani; Lely Ayu Priambada; Muhammad Dipoolam; Nanda Irvandy Malau; Nia Kaniawati; Reni Mailinar Vidyasiwi Azhar; Sangaji P Monoarfa; Sri Widodo; Sumardi; Theresia Kenyo Timur Endang Setiowati; Usman Noor; Vera N Joesoef; Wahid Abdurakhman; Wahyu Widiastuti; Yudhistira; Yudi Adrian; Yusuf Kurniawan; Yuyu Suryaningsih; Zulfiadi Susanto
Cc: Yulia Yasmina
Subject: HR Quarterly Meeting & HR Development Program (19-23 June 2023)
Attachments: HR Q2 2023 Meeting and HRDP Participants - June 2023 v2.xlsx

Dear Leaders & HR Colleagues,

This is to inform you that the HR Head Office has planned and at the same time invite the attached names to take part in the **HR Quarterly Meeting Q2 2023** (19-20 June 2023) and the **HR Development Program** (21-23 June 2023) which will be held in Surabaya (venue to be informed).

HR Quarterly Meeting

Participants for this meeting are those who have participated in the previous HR Quarterly meeting session (attached). Separately I will prepare a detailed agenda for the meeting and what each Area and CEG need to prepare.

HR Development Program

Training participants (attached) are selected and decided based on the results of the CAE 2022 competency assessment and the needs of individuals to better understand Strategic HR Management topics comprehensively for their future career.

Not all meeting participants will be enrolled in HRDP. Separately I will inform the technical implementation to each participant through a meeting via MS Teams which will be held before the end of this week.

Appreciate your fine support for both activities and approval for their participation in this activity.

For all HR colleagues,

Please immediately prepare your travel plans as per our procedure. More importantly, please make sure our HR services/operations in each location could run well while you away. Should you have further questions about the technical implementation, please contact **Mr. Dinan** or **Mr. Fredy S. Wijaya**.

Thank you in advance.

Best regards,

Ferry M. Butarbutar

Human Resources Division Head

PT Trakindo Utama

Head Office

TMT 1 Building, 16th Floor

[Jalan Cilandak KKO No.1, Jakarta 12560, Indonesia](#)

Tel: [+62 21 782 2373](#), [2997 6620 Ext. 1427](#) • Mobile: [+62 811 640 023](#)

Fax: [+62 21 782 2357](#), [2997 6612](#)

www.trakindo.co.id

Call Center [1500 228](#) • WhatsApp 0811 5500 228

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