

From: Tri Setyo Adi

Sent: Thursday, April 20, 2023 5:17 PM

To: Taufik Kurniawan <taufik.kurniawan@trakindo.co.id>; Muhammad Ryan Putera Perdana <muhammad.r.p.perdana@trakindo.co.id>; Muhammad Isa Anshari <muhammad.anshari@trakindo.co.id>; Totok Tri Safari <totok.safari@trakindo.co.id>; Arif Prasetyo <arif.prasetyo@trakindo.co.id>; Bambang Kusuma Wijaya <bambang.wijaya@trakindo.co.id>; Bagus Permadi Wijana <bagus.wijana@trakindo.co.id>; Joni Siswanto <joni.siswanto@trakindo.co.id>; Reza Bastian <reza.bastian@trakindo.co.id>; Setyono Aji Wibowo <setyono.wibowo@trakindo.co.id>; Karel Manan <Karel.Manan@trakindo.co.id>

Cc: Sumardi <sumardi@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>; Triwanto <triwanto@trakindo.co.id>; Ferdians Julian <ferdiansjul@gmail.com>; Bambang Hernawan <bambang.hernawan@trakindo.co.id>; Rifai Kandong <rifai.kandong@trakindo.co.id>; Yenni Yohanes <yenni.yohanes@trakindo.co.id>; Apriyadi <A.Apriyadi@trakindo.co.id>; Erni Yulianita Carolina <erni.carolina@trakindo.co.id>; Yusvira Mutia Dewi <yusvira.dewi@trakindo.co.id>; Syarifah Maulina <syarifah.maulina@trakindo.co.id>; Bambang Murdianto <bambang.murdianto@trakindo.co.id>; Nelmadina Andini <nelmadina.andini@trakindo.co.id>

Subject: SEAT CONFIRMATION_ELECTRONIC DATA ANALYSIS_TC CILEUNGI

Dear Team,

Kindly lock your schedule for the following :

Training Title : **TRAINING ELECTRONIC DATA ANALYSIS**
Date : 22 – 26 May 2023
Duration : 08.00 – 17.00 WIB
Location : TC Cileungsi
Facilitator : HO Team

List Participant :

SN	Employee Name	Division	Branch	Position
30017	Taufik Kurniawan	Northern Kal	Head Office	Specialist EM Strategic Planning
10000950	Muhammad Ryan Putera Perdana	Northern Kal	Rantau	Assistant Maintenance Coordination
15163	M Isa Anshari	Northern Kal	Batu Licin	Sr. Analyst Maintenance Planning
16098	Totok Tri Safari	Southern Kal	Head Office	Sr. Specialist EM Solutions
39974	Arif Prasetyo	Southern Kal	Head Office	Sr. Supervisor EM Strategic Planning
8089	Bambang Kusumawijaya	Mining CS	Head Office	Sr. Specialist Cond. Monitoring
10001007	Bagus Permadi Wijana	Northern Kal	Rantau	Assistant Maintenance Coordination

6818	Joni Siswanto	Northern Kal	Samarinda Site	Analyst Cond. Monitoring
22425	Reza Bastian	Southern Kal	Satui	Sr. Analyst EM Engineer
29933	Setyono Aji Wibowo	Southern Kal	Tanjung	Sr. Analyst Technology
30636	Karel Manan	Mining CS	Tanjung	Analyst Maintenance Planning

Training Center will provide dormitory including meals & laundry for the participants who will attend the training. All participant have to check-in at the dormitory before training started and Check out after training finished.

Check In : 21 May 2023

Check Out : 27 May 2023

Note : TCAR Link Will Send By LMS for Each Participant, **Please Confirm To LMS.**

Should you need further information please don't hesitate to contact us.

Note :

- Peserta sudah dan dipastikan mendapatkan vaksin ketiga (booster).
- Tidak ada gejala atau keluhan medis (khususnya terkait Covid-19)
- Hasil skrining mandiri (HCMS) low atau medium dan
- Hasil skrining Peduli Lindungi, hijau atau kuning.
- **Hasil 3 poin diatas tunjukkan ke pihak security TC Cileungsi**
- Melakukan pengukuran suhu tubuh (di pos security) dengan hasil di bawah 38 derajat Celsius
- Kepulangan peserta di arranged mandiri dengan mengikuti persyaratan daerah yg akan dituju dan penyelenggara transportasi yg akan digunakan.
- Memastikan mematuhi segala aturan yang berlaku di lokasi TC.
- Membawa Safety Shoes.

Terima kasih