

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : May 4, 2023

No. : 028/T&D NorthKal/V/2023/BEI
To : Behavioral Event Interview Participants
From : Learning & Development Leader
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position	IO Number
1	Ricky Andri Wirianto	00013353	Balikpapan	Supervisor Service	1B23O3200167
2	Ida Bagus Nawa K	00013095	Bengalon	Sr. Analyst SHE Operation	1B23O3200096
3	Mirma Nur Aeni	00023983	Sangatta	Analyst HR Services	1B23O3200050
4	M Rully Afandi	00007235	Lati	Supervisor Service	1B23O3200004
5	Eko Hariadi	00012295	Separi	Analyst HR Services	1B23O3200033
6	Nurkolis	00002572	Separi	Service Leader	1B23O3200165
7	Rully Parlian	00033978	Separi	Analyst SHE Operation	1B23O3200035
8	Hadi Loxman Sarofi	00006801	Samarinda Site	Sr. Analyst SHE Operation	1B23O3200108
9	Dwi Iswahyudi	00008646	Separi	Sr. Analyst Parts	1B23O3200073
10	Mega Safitri	10000559	Samarinda	Analyst HR Services	1B23O3200088
11	Tuhari	00013312	Samarinda	Supervisor Facility	1B23O3200019
12	Agus Nugroho	00015495	Balikpapan	Supervisor Warehouse	1B23O3200147
13	Moh Noor Imam S	00020104	Samarinda	Supervisor General Administration	1B23O3200151
14	Nurlita Aprilia	00029233	Balikpapan	Supervisor General Administration	1B23O3200013
15	Ismadi	00031012	Tj. Redeb-Berau	Sr. Analyst SHE Operation	1B23O3200046
16	Reza Hermawan	00047237	Bontang	Sr. Analyst SHE Operation	1B23O3200163
17	Erry Budhiman	00004018	Balikpapan	Supervisor Service	1B23O3200235
18	Harry Soedargo	10001496	Lati	Analyst HR Services	1B23O3200231
19	Heri Purwanto	00004586	Sangatta	Supervisor Service	1B23O3200232
20	Anton Tato	00027816	Tabang	Sr. Analyst Parts	1B23O3200233

To Attend:

Course Title : Behavioral Event Interview
Time : 08.00 – 17.00 Wita
Schedule : 29-31 May 2023
Location : PT Trakindo Utama - Satellite Training Center Balikpapan
Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Quest Balikpapan
Jl. Jendral Sudirman
Balikpapan Super Block (BSB) Blok H 11
+62 542 7571881

- Check in : 28 May 2023
- Check out : 01 June 2023
- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp 130.000/before tax), transportation (Hotel-Office PP), and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1 undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- Dress code during the training session is formal shirt.
- Required to submit form initial screening
- Always wear a mask when Training

Yours sincerely,



Yenni

Training & Development Leader