

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848 Balikpapan 76114 Kalimantan Timur Tel. (62-542) 762 810 www.trakindo.co.id

Seat Confirmation Letter

Date : February 21, 2023

No.	:	012/T&D NorthKal/II/2023/POP I
То	:	Pengawasan Operasional Pertama Participants I
From	:	Learning & Development Leader
Сс	:	General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

Name	SN	Branch	Position	IO Number
Setyawan Azhar Achmad	00020924	Samarinda	Sr. Analyst SHE Operation	1B23O3201610
Darmaji	00026237	Lati	Analyst Parts	1B23O3201347
M. Dzirotul Ikhsan	00034226	Sangatta	Warehouseman	1B23O3201339
Anton Tato	00027816	Tabang	Sr. Analyst Parts	1B23O3201327
Rosdianto	00022412	Tj. Redeb-Berau	Counterman	1B23O3201358
Didi S Haryanto	00011424	Lati	Senior Technician	1N23O3200171
Fauji Bastian	00022910	Tabang	Senior Technician	1N23O3200130
Agus Wijaya	00006504	Tarakan	Senior Technician	1N23O3200153
Budi Susanto	00003850	Sangatta	Service Advisor	1N23O3200167
M Khanif Fahmi	00007833	Sangatta	Manager Parts	1N23O3200070
Dedy Bukori	00020782	Melak	Foreman Service Trainee	1N23O3200127
Sutikno	00003719	Bontang	Branch Head	1N23O3200141
Budi Prakoso	00020970	Bengalon	Specialist EM Engineer	1N23O3200168
Agus Imam Syafii	00024376	Bengalon	Technician	1N23O3200169
	Setyawan Azhar Achmad Darmaji M. Dzirotul Ikhsan Anton Tato Rosdianto Didi S Haryanto Fauji Bastian Agus Wijaya Budi Susanto M Khanif Fahmi Dedy Bukori Sutikno Budi Prakoso	Setyawan Azhar Achmad 00020924 Darmaji 00026237 M. Dzirotul Ikhsan 00034226 Anton Tato 00027816 Rosdianto 00022412 Didi S Haryanto 00011424 Fauji Bastian 00022910 Agus Wijaya 00006504 Budi Susanto 00007833 Dedy Bukori 00020782 Sutikno 00003719 Budi Prakoso 00020970	Setyawan Azhar Achmad00020924SamarindaDarmaji00026237LatiM. Dzirotul Ikhsan00034226SangattaAnton Tato00027816TabangRosdianto00022412Tj. Redeb-BerauDidi S Haryanto00011424LatiFauji Bastian00022910TabangAgus Wijaya0006504TarakanBudi Susanto00003850SangattaM Khanif Fahmi00020782MelakSutikno00003719BontangBudi Prakoso00020970Bengalon	Setyawan Azhar Achmad00020924SamarindaSr. Analyst SHE OperationDarmaji00026237LatiAnalyst PartsM. Dzirotul Ikhsan00034226SangattaWarehousemanAnton Tato00027816TabangSr. Analyst PartsRosdianto00022412Tj. Redeb-BerauCountermanDidi S Haryanto00011424LatiSenior TechnicianFauji Bastian00022910TabangSenior TechnicianAgus Wijaya0006504TarakanSenior TechnicianBudi Susanto00003850SangattaService AdvisorM Khanif Fahmi00020782MelakForeman Service TraineeSutikno0003719BontangBranch HeadBudi Prakoso00020970BengalonSpecialist EM Engineer

To Attend:

Course Title	: Pengawasan Operasional Pertama
Time	: 08.00 – 17.00 Wita
Schedule	: 28 Feb - 03 March 2023
Location	: PT Trakindo Utama - Satellite Training Center Balikpapan JI. Jendral Sudirman No. 848
Phone	: +62 542 762810

Trakindo CAT

Following the above confirmation, please find below additional information for your reference:

Participant from outside Balikpapan are required to stay at:

Hotel Quest Balikpapan Jl. Jendral Sudirman Balikpapan Super Block (BSB) Blok H 11 +62 542 7571881

- Check in : 27 February 2023
- Check out : 04 March 2023
- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp 130.000/before tax), transportation (Hotel-Office PP), and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- Dress code during the training session is formal shirt.
- Required to submit form initial screening
- Always wear a mask when Training

Yours sincerely,

<u>Yenni</u> Training & Development Leader