

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : February 21, 2023

No. : 013/T&D NorthKal/II/2023/POP II
To : Pengawasan Operasional Pertama II Participants
From : Learning & Development Leader
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position	IO Number
1	Achmad Rifandi	10001094	Lati Site	Safetyman	1B23O3201320
2	Harry Soedargo	10001496	Lati Site	Analyst HR Services	1B23O3201338
3	Arman Munadi	10001477	Tabang Site	Analyst SHE Operation	1B23O3201354
4	Arief Kurniawan	00007079	Samarinda Site	Foreman Service	1B23O3201333
5	Yudi Prasetyo	00008249	Separi Site	Foreman Service	1B23O3201342
6	Antony Theodore	00021561	Bontang	Foreman Service	1B23O3201351
7	Ida Bagus Nawa Kresna	00013095	Bengalon Site	Sr. Analyst SHE Operation	1B23O3201311
8	Tri Susilo	00026199	Lati Site	Analyst Service Account	1N23O3200172
9	M Annas Fatoni Hadi	00029299	Tabang Site	Sales Excecutive PS	1N23O3200138
10	Syukur Aris Santoso	00013951	Sangata Group	Senior Technician	1N23O3200187
11	Syahli	00012605	Sangata Group	Analyst Service Performance	1N23O3200126
12	Zaenal Abidin Warsi	00009912	Sangata Group	Senior Technician	1N23O3200071
13	Hari Listyo Utomo	00013958	Bengalon Site	Senior Technician	1N23O3200099

To Attend:

Course Title : Pengawasan Operasional Pertama II
Time : 08.00 – 17.00 Wita
Schedule : 14 March - 17 March 2023
Location : PT Trakindo Utama - Satellite Training Center Balikpapan
Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Quest Balikpapan
Jl. Jendral Sudirman
Balikpapan Super Block (BSB) Blok H 11
+62 542 7571881

- Check in : 13 March 2023
 - Check out : 18 March 2023
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- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
 - Hotel will provide breakfast, dinner (Rp 130.000/before tax), transportation (Hotel-Office PP), and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
 - Other expenses not covered under company GL, will charge to Personal Account.
 - Coffee break and lunch are included during the training session.
 - Dress code during the training session is formal shirt.
 - Required to submit form initial screening
 - Always wear a mask when Training

Yours sincerely,



Yenni

Training & Development Leader