

Danny Ariestya Yudha Pratama

From: Tri Setyo Adi
Sent: 30 January 2023 11:24
To: Sekar Arum Sinaringati; Alvine Wirahadi Kusuma Sasongko; Try Widyastuti; Danny Ariestya Yudha Pratama; Hanip Rismanto; Samsul Arifin; Rinta Kurniawan; Joko Triyono; Akhsanul Ikhsan; Hasmuriadi; Nurul Aini; Agung Wijayanto; Yudi Zakariya; Allif Muhammad Ilham; Andik Puji Santoso; Taufan Timur
Cc: Muhammad Nur Huda; Benidichtus Iwan Suteja; Amin Nulloh; Ade Hamka; Dian Tri Laksono; Luveannoor Akbar; Edi Cahyono; Asjahri Heru Pujiyanto; Novi Hary Sudananto; Fery Irawan; Evi Somantri; Indra T Winarto; Indra T Winarto; Agustina; Nony Sri Budiarti; Nony Sri Budiarti; Sri Widodo; Rifai Kandong; Apriyadi; Erni Yulianita Carolina; Yenni Yohanes
Subject: SEAT CONFIRMATION_PLANNING & SCHEDULLING_OFFLINE CLASS_STC BALIKPAPAN_06 - 10 FEB 2023

Dear Team,

Kindly lock your schedule for the following :

Training Title : **Planning & Scheduling Offline**
Date : 06 – 08 Februari 2023
Duration : 08.00 – 17.00 WITA
Location : STC Balikpapan
Room : -
Facilitator : Mr. Rifai Kandong

Participant list here :

SN	Employee Name	Cost Center	Division	Branch	OrgUnit	Position
10000469	Sekar Arum Sinaringati	10G3260HG	NORTHERN KAL	Samarinda	Event Planner	Clerk
10001682	Alvine Wirahadi Kusuma Sasongko	10G3870HM	NORTHERN KAL	Sangata Group	Equipment Management	Analyst Strategy
25004	Try Widyastuti	10D1230BM	NORTHERN KAL	SCC North Kalimantan	Event Planner	Event Planner
25814	Danny Ariestya Yudha Pratama	10G0660HG	NORTHERN KAL	Separi Site	Event Planner	Analyst Event Planner
14446	Hanip Rismanto	10G3160HG	NORTHERN KAL	Balikpapan	Event Planner	Analyst Event Planner
18820	Samsul Arifin	10H3460HG	SOUTHERN KAL	Banjarmasin	Event Planner	Analyst Event Planner
18680	Rinta Kurniawan	10H6470HM	SOUTHERN KAL	Batu Kajang Site	Equipment Management (Non MARC)	Analyst Strategy
11198	Joko Triyono	10W5870HM	ENGINEERING SV	MRC	Maintenance Planning	Sr. Analyst Maintenance Planning
10001577	Akhsanul Ikhsan Chaidir Madja	10H8670HM	SOUTHERN KAL	Rantau Site	Equipment Management	Analyst Planning

2571	Hasmuriadi	10D0930BM	SOUTHERN KAL	SCC South Kalimantan	Asset Inventory Management	Asset Inventory Management
29967	Nurul Aini	10A1060HG	JAVA	BSD Group	Event Planner	Sr. Analyst Event Planner
29312	Agung Wijayanto	10D0630BM	JAVA	SCC East Java	EM Planner	EM Planner
3777	Yudi Zakariya	10D0630BM	JAVA	SCC East Java	Event Planner	Event Planner
32339	Allif Muhammad Ilham	10A0760HG	JAVA	Surabaya	Event Planner	Analyst Event Planner
12088	Andik Puji Santoso	10R5960HG	BATU HIJAU	Batu Hijau MMA	Event Planner	Sr. Analyst Event Planner
28826	Taufan Timur	10R5960HG	BATU HIJAU	Batu Hijau MMA	Event Planner	Analyst Event Planner

Hotel address : **QUEST HOTEL BALIKPAPAN**

Balikpapan Superblok Blok H No. 11, Jalan Jenderal Sudirman No. 1, Gunung Bahagia, Balikpapan Selatan, Gn. Bahagia, Kecamatan Balikpapan Selatan, Kota Balikpapan, Kalimantan Timur 76114

Check In : 05 February 2023

Check Out : 09 Februari 2023

Please Confirm from LMS : <http://lms.trakindo.co.id/> for create TCAR.

The following is a job aid video link in carrying out the My Training Task action on the LMS (Confirm, Cancel, Reschedule)

Melakukan konfirmasi Training:

<https://web.microsoftstream.com/video/631288b5-ae2a-4102-9328-6a5f02bb7596>

Melakukan cancelation Training:

<https://web.microsoftstream.com/video/691d1b85-a6db-4d6a-85c8-00721e5b77e5>

Melakukan reschedule Training:

<https://web.microsoftstream.com/video/54347164-e0c9-4f88-9dff-1a6c8f56602a>

Should you need further information please don't hesitate to contact us.

Terima kasih

Tri Setyo Adi

Learning & Development Department

PT Trakindo Utama – TC Cileungsi

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • Polycom: - • Mobile: +62 811 591 5563

www.trakindo.co.id

Call Center 1500 228

[Facebook](#) • [LinkedIn](#) • [YouTube](#): PT Trakindo Utama

[Instagram](#): @trakindoutama

ADVANCING YOU FORWARD®

A member of **Tiara Marga Trakindo Group**