

Suryo Sudiartono

From: Tri Setyo Adi
Sent: 26 October 2022 09:47
To: Andri Sanjaya; Suryo Sudiartono; Klementinus Agustinus Yepi; Muhammad Gunawan; Yuliana; Yulman Suriansyah; Aziz Abdul Qadir; Bukti Bijaksana Mukti; Weliyanto; Steven Stifly Pantow; Fauzi Abdillah; Irfan; Rana Mardiana; Sutami Mukalia
Cc: Sumardi; Nanang Kurniawan; Agus Setyawan; Nunung (Siti Nur Hidajati); Triwantoro; Cici Suryani; Roy Ricardo; Nadia Lilfitri; Asrul Sani; August Trianto; Indra Wahyudi; Hery Setyawan; Mosesdapi W Patodo; Danang Windianto; Widodo Wibowo; Teguh Suharianto; Dian Mulyadi; Ari Setiawan; Sumarno Subari; Nasrullah; Muliono; Rahim; Heri Isnaini; Eddy Mohan Prayudi; Dicky Arafat; Tri Heriyadi Cahyono
Subject: RE: Seat Confirmation_Training Warranty For Warranty_ILT_ HO_ 07-11 November 2022 (Rev. 1)

Dear Team,

Kindly lock your schedule for the following :

Training Title : **Warranty For Warranty**
Date : 07 – 11 November 2022
Duration : 08.00 – 17.00 WIB
Location : **Tiara 7 TMT 1 Building**
**Gedung TMT, Lantai 10, Jl. Raya Cilandak KKO No.1, RT.13/RW.5, Cilandak Tim.,
Kec. Ps. Minggu, Kota Jakarta Selatan, Daerah Khusus Ibukota Jakarta 12560**
Facilitator : Team HO.

List participant :

SN	Employee Name	Position	Branch	Division
20799	Andri Sanjaya	Analyst Warranty	Soroako	EAST INDONESIA
10159	Suryo Sudiartono	Sr. Analyst Warranty	Batu Kajang	SOUTHERN KAL
19785	Klementinus Agustinus Yepie D	Assistant Service Account	Melak	NORTHERN KAL
16453	Muhammad Gunawan	Sr. Analyst Event Planner	Bengalon	NORTHERN KAL
10000315	Yuliana	Sr. Analyst Service Account	Batam	JAVA
13014	Yulman Suriansyah	Warranty	SCC East Java	JAVA
20048	Aziz Abdul Qodir	Sr. Analyst Service Account	Prabumulih	SUMATERA
14318	Bukti Bijaksana	Warranty	SCC South Sum	SUMATERA
45808	Weliyanto	Analyst Service Account	Palembang	SUMATERA
21743	Fauzi Abdillah	Analyst Warranty	Batu Hijau	BATU HIJAU
16489	Irfan	Assistant Service Account	Kendari	EAST INDONESIA
10000069	Rana Mardiana	Analyst Service Account	BSD	JAVA
30691	Sutami Mukalia	Sr. Analyst Service Support	Bandar Lampung	SUMATERA

Hotel address : **Swiss-Belinn Simatupang Hotel**
Jl. R.A. Kartini No.32, Lb. Bulus, Kec. Cilandak - Jakarta Selatan

- **Check in** : 06 November 2022
- **Check out** : 12 November 2022

TCAR Link Will Send By LMS for Each Participant, **Please Confirm To LMS.**

Should you need further information please don't hesitate to contact us.

Note :

- Pastikan membawa Cash Advance karena yang di tanggung hanya Kamar, untuk keperluan lain Transportasi, Makan Malam & Laundry jika diperlukan silahkan di reimburtsment.
- Makan malam rate 175.000/Sekali makan. Dalam kondisi wajar.
- Perjalanan ke hotel dan lokasi training di arrange pribadi.
- Membawa laptop untuk keperluan training
- Mohon mengirimkan TCAR yang sudah Full Approval sebelum keberangkatan untuk keperluan administrasi pengorderan hotel. Dikirim ke : tri.adi@trakindo.co.id / snhidayati@trakindo.co.id
- Jika ada pertanyaan bisa menghubungi **Pic ; Nanang Kurniawan : 08121181490**

Terima kasih

Tri Setyo Adi

Learning & Development Department

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