

Klementinus Agustinus Yepi

From: Tri Setyo Adi
Sent: 26 October 2022 09:23
To: Andri Sanjaya; Suryo Sudiartono; Klementinus Agustinus Yepi; Muhammad Gunawan; Yuliana; Yulman Suriansyah; Aziz Abdul Qadir; Bukti Bijaksana Mukti; Weliyanto; Steven Stifly Pantow; Fauzi Abdillah; Irfan; Rana Mardiana; Sutami Mukalia
Cc: Sumardi; Nanang Kurniawan; Agus Setyawan; Nunung (Siti Nur Hidajati); Triwantoro; Cici Suryani; Roy Ricardo; Nadia Lilfitri; Asrul Sani; August Trianto; Indra Wahyudi; Hery Setyawan; Mosesdapi W Patodo; Danang Windianto; Widodo Wibowo; Teguh Suharianto; Dian Mulyadi; Ari Setiawan; Sumarno Subari; Nasrullah; Muliono; Rahim; Heri Isnaini; Eddy Mohan Prayudi; Dicky Arafat; Tri Heriyadi Cahyono
Subject: Seat Confirmation_Training Warranty For Warranty_ILT_HO_07-11 November 2022

Dear Team,

Kindly lock your schedule for the following :

Training Title : **Warranty For Warranty**
Date : 07 – 11 November 2022
Duration : 08.00 – 17.00 WIB
Location : **Tiara 7 TMT 1 Building**
Gedung TMT, Lantai 10, Jl. Raya Cilandak KKO No.1, RT.13/RW.5, Cilandak Tim., Kec. Ps. Minggu, Kota Jakarta Selatan, Daerah Khusus Ibukota Jakarta 12560
Facilitator : Team HO.

List participant :

Pers.no.	Complete name	Organizational key	PS text	Position
20799	Andri Sanjaya	EAST INDONESIA	Soroako	Analyst Warranty
14318	Bukti Bijaksana	SUMATERA	SCC South Sum	Warranty
45808	Weliyanto	SUMATERA	Palembang	Assistant Service Account
20048	Aziz Abdul Qodir	SUMATERA	Prabumulih	Sr. Analyst Service Account
10159	Suryo Sudiartono	SOUTHERN KAL	Batu Kajang	Sr. Analyst Warranty
19785	Klementinus Agustinus Yepi	NORTHERN KAL	Tabang	Assistant Service Account
16453	Muhammad Gunawan	NORTHERN KAL	Bengalon	Sr. Analyst Event Planner

16489	Irfan	EAST INDONESIA	Kendari	Assistant Service Account
13014	Yulman Suriansyah	JAVA	SCC East Java	Warranty
10000069	Rana Mardiana	JAVA	BSD	Assistant Service Account
10000315	Yuliana	JAVA	Batam	Analyst Service Account
21743	Fauzi Abdillah	BATU HIJAU	Batu Hijau	Analyst Warranty
30691	Sutami Mukalia	SUMATERA	Bandar Lampung	Sr. Analyst Service Account

Hotel address : Swiss-Belinn Simatupang Hotel

Jl. R.A. Kartini No.32, Lb. Bulus, Kec. Cilandak - Jakarta Selatan

- **Check in : 06 November 2022**
- **Check out : 12 November 2022**

TCAR Link Will Send By LMS for Each Participant, **Please Confirm To LMS.**

Should you need further information please don't hesitate to contact us.

Note :

- Pastikan membawa Cash Advance karena yang di tanggung hanya Kamar, untuk keperluan lain Transportasi, Makan Malam & Laundry jika diperlukan silahkan di reimburtsment.
- Makan malam rate 175.000/Sekali makan. Dalam kondisi wajar.
- Perjalanan ke hotel dan lokasi training di arrange pribadi.
- Membawa laptop untuk keperluan training
- Mohon mengirimkan TCAR yang sudah Full Approval sebelum keberangkatan untuk keperluan administrasi pengorderan hotel. Dikirim ke : tri.adi@trakindo.co.id / snhidayati@trakindo.co.id
- Jika ada pertanyaan bisa menghubungi **Pic ; Nanang Kurniawan : 08121181490**

Terima kasih

Tri Setyo Adi

Learning & Development Department

PT Trakindo Utama – TC Cileungsi

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