TRAVEL & CASH ADVANCE REQUEST

TCAR NO	: DRAFTTC-20220127-0012	TCAR Date	: 27-01-2022
TCAR Status	: DRAFT	Department	: SERVICE DIRECT
Employee SN	: 00018595	Division	: NORTHERN KAL
Employee Name	: AINUL YAQIN	Branch	: LATI
Employee Email	: AINUL.YAQIN@TRAKINDO.CO.ID	Cost Center	: 10G7060HA

TCAR Detail

Purpose of Travel	: Training	Travel with Asuredness	: No
Travel Type	: Domestic	Corp Credit Card Holder	: No
Internal Order No	: 1B22O3102993	Internal Order Name	: +APPLIED+FAILURE+ANALYSIS+I+%26+II
Hotel Reservation Purpose	: -		

Date	Transport Method	From - To	KTP	Phone Number	Cost Center	Description
01-02-2022	Air	Berau - Balikpapan	3573030204910002	082131926456		Flight use Wings Air IW-1365 at 11.10 WITA
12-02-2022	Air	Balikpapan - Berau	3573030204910002	082131926456		Flight use Wings Air IW-1364 at 13.00 WITA

Cash Detail

Cash Advanced Usage Date   : 01-02-2022 to 12-02-2022

Expense Type	Description	Currency	Cash Requested
		Total IDR :	Rp 0.00
		Total USD :	$ 0.00

Approval Matrix

SN	Employee Name	Roles	Email	Status
00012298	TEGUH PRIATNO	SUPERIOR	teguh.priatno@trakindo.co.id	WAITING FOR APPROVAL
00007235	M RULLY AFANDI	SUPERIOR	m.afandi@trakindo.co.id	WAITING FOR APPROVAL
00004258	JIMMY INDRA HERBET SIMAMORA	SUPERIOR	jimmy.simamora@trakindo.co.id	WAITING FOR APPROVAL