



**PT. TRAKINDO UTAMA**

Date 

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### TRAVEL ASSUREDNES FORM

Name : **Khairul Azmi**  
 Company : **PT Trakindo Utama**  
 S.N. : **21501**  
 Department : **Equipment Management**  
 Branch : **Tanjung Enim**  
 Division : **Southern Sumatera**

Refer to PO. No / Contract Agreement No. ...., we ensure guarantee to give ticket and or accomodation for :

Name	Company	Destination	Purpose
KHAIRUL AZMI	PT TRAKINDO UTAMA	JAKARTA	ANNUAL LEAVE 2021

All cost for this travel will be charged to:

Customer/Vendor

Company

A/C No. :

Guarantor,

Verified by,  
HR branches

Acknowledged by  
Travel Section,

Khairul Azmi

Wahyudianto

Office Operation

\* Re-Route Approval:

Mohon dibantu proses re-route destinasi Annual Leave dari POH Medan menjadi Jakarta.

Jika ada selisih biaya tiket pesawat yang terjadi akan menjadi tanggungan pribadi saya.

Acknowledged by  
Dept Head

Approved By:

Dwi Nur Susanto

Efraim Ivan Sampe