

# JOB ASSIGNMENT REPORT

## INFORMASI PELANGGAN / CUSTOMER INFORMATION

Nama Pelanggan / Customer Name	PT. KMP (Pental Store)
Penanggung Jawab/Contact Person	
Alamat / Address	AGM Site Lok Buntar
Nomor Telepon/Telephone Number	
Model / Serial Number	DBR / DWJ
Smu (Hours)	

## INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION

Work Order No.	<input type="checkbox"/> Warranty	<input type="checkbox"/> e-work	<input type="checkbox"/> e-Service	<input type="checkbox"/> e-Department
Nama Serviceman / Serviceman Name	# Maulidan # Aidil.			
Penyelesaian Pekerjaan/Target Compl	1 Day			
Kendaraan / Vehicle				

## DETAIL PEKERJAAN / JOB OUTLINE


# Inspect A/c Problem.

## CATATAN PENTING / NOTES :

1. Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani pelanggan dan Service Report saat kembali ke cabang  
*Serviceman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch*
2. Komunikasi dan melaporkan perkembangan pekerjaan (Lisan dan Tertulis) selama melakukan pekerjaan kepada Field-Supervisor atau Foreman  
*Communicate and report progress (verbal and written) to Field Supervisor or Foreman during repair job performed*
3. Serviceman harus mengembalikan seluruh literature dan tool yang digunakan dalam keadaan bersih dan baik.  
*Serviceman must return all literatures and tools in clean and good condition*

Assigned By,

Acknowledge by

  
 Name : \_\_\_\_\_  
 Date : 26/07/21  
 Field Supervisor / Foreman

\_\_\_\_\_  
 Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Customer

\_\_\_\_\_  
 Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Field Serviceman



## Penugasan Job Inspect A/C PT KMP



Masyhuril Aidil Putra

11.13

Wahid Abdurakhman, Dwi Saktya Noor

Pak wahid hari ini saya mendapatkan penugasan ke Field PT. KMP :

1. Job Assignment Inspect A/C D8R PT KMP
2. Mentor : Mas Maulidan (S/N :[31832](#) )
3. Pengetahuan yang di aplikasikan TDP 15GN122

Salam,

**Masyhuril Aidil Putra**

Technician Trainee

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