

JOB ASSIGNMENT

INFORMASI PELANGGAN / CUSTOMER INFORMATION

Nama Pelanggan / Customer Name :	Rental Store / Rtp.
Penanggung Jawab/Contact Person :	Mr. Yudi.
Alamat / Address :	Rantau.
Nomor Telepon/Telephone Number :	
Model / Serial Number :	DGR / TTT589
Smu (Hours) :	

INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION

Work Order No.	8600351905
<input type="checkbox"/> Warranty <input type="checkbox"/> Newwork <input type="checkbox"/> OverLife <input type="checkbox"/> Other Department	
Nama Serviceman / Serviceman Name :	A. Shadiq. Landy.
Penyelesaian Pekerjaan/Target Compl :	
Kendaraan / Vehicle :	

DETAIL PEKERJAAN / JOB OUTLINE

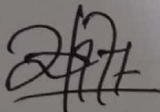
- Please Replace End Bit. & Take photo.
- Completed Report.

CATATAN PENTING / NOTES :

1. Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani pelanggan dan Service Report saat kembali ke cabang
Serviceman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch
2. Komunikasi dan melaporkan perkembangan pekerjaan (Lisan dan Tertulis) selama melakukan pekerjaan kepada Field Supervisor atau Foreman
Communicate and report progress (verbal and written) to Field Supervisor or Foreman during repair job performed
3. Serviceman harus mengembalikan seluruh literature dan tool yang digunakan dalam keadaan bersih dan baik
Serviceman must return all literatures and tools in clean and good condition

Assigned By,

Acknowledge by



Name : Dwi S.N.
 Date : 18/07/21.

 Field Supervisor / Foreman

Name : _____
 Date : _____

 Customer

Name : _____
 Date : _____

 Field Serviceman

**Job ke PT RTP****Arif Landy Pratama**

arif.l.pratama@trakindo.co.id

Kepada **Wahid Abdurakhman** wahid.abdurakhman@trakindo.co.idCc **Dwi Saktya Noor** Dwi.S.Noor@trakindo.co.id

Minggu, 18 Juli 07.32

Dear pak Wahid.

Berikut saya mendapatkan job ke :

Customer : PT RTP (Rental store)

Unit : D6R / TTT00589

JA : replace end Bit

Terimah kasih.

Best Regards,

Arif Landy Pratama

Technician Trainee

PT Trakindo Utama

Jalan Raya Narogong Km. 19 Cileungsi

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