

JOB ASSIGNMENT

INFORMASI PELANGGAN / CUSTOMER INFORMATION

Nama Pelanggan / Customer Name	PT. CPB.
Penanggung Jawab / Contact Person	Mr. Susilo.
Alamat / Address	Binuana .
No. Telepon / Telephone Number	(Mr. Iwan) 0853-4517-2529
Model / Serial Number	
Stasi (Hours)	

INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION

Work Order No	<input type="checkbox"/> Warranty	<input type="checkbox"/> Break	<input type="checkbox"/> Service	<input type="checkbox"/> For Depositary
Nama Serviceman / Serviceman Name	Heni Ikbal .			
Penyelesaian Pekerjaan / Target Compl.				
Kendaraan / Vehicle				

DETAIL PEKERJAAN / JOB OUTLINE

- Please T/S Engine Low Power
- Completed Report.

CATATAN PENTING / NOTES :

1. Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani pelanggan dan Service Report saat kembali ke cabang
Serviceman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch
2. Komunikasi dan melaporkan perkembangan pekerjaan (Lisan dan Tertulis) selama melakukan pekerjaan kepada Field Supervisor atau Foreman
Communicate and report progress (verbal and written) to Field Supervisor or Foreman during repair job performed
3. Serviceman harus mengembalikan seluruh literatur dan tool yang digunakan dalam keadaan bersih dan baik
Serviceman must return all literatures and tools in clean and good condition

Assigned By,

Acknowledge by


 Name: Dwi S.N
 Date: 17.07.21.
 Field Supervisor / Foreman

Name _____
 Date _____
 Customer _____

Name _____
 Date _____
 Field Serviceman _____