

JOB ASSIGNMENT

INFORMASI PELANGGAN / CUSTOMER INFORMATION

Nama Pelanggan / Customer Name	PT. MRS.
Penanggung Jawab/Contact Person	Mr. Syaiful.
Alamat / Address	Rantau
Nomor Telepon/Telephone Number	
Model / Serial Number	14M3 / E9S00261.
Smu (Hours)	

INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION

Work Order No.
<input type="checkbox"/> Warranty <input type="checkbox"/> Sewok <input type="checkbox"/> Sewok <input type="checkbox"/> Enter Department
Nama Serviceman / Serviceman Name
Maulidan Landy.
Penyelesaian Pekerjaan/Target Compl
Kendaraan / Vehicle

DETAIL PEKERJAAN / JOB OUTLINE

- Check Transmission Leaks at yoke drive shaft.
- Completed Report & partlist.

CATATAN PENTING / NOTES :

1. Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah dilandatangani pelanggan dan Service Report saat kembali ke cabang
Serviceman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch
2. Komunikasi dan melaporkan perkembangan pekerjaan (Lisan dan Tertulis) selama melakukan pekerjaan kepada Field Supervisor atau Foreman
Communicate and report progress (verbal and written) to Field Supervisor or Foreman during repair job performed
3. Serviceman harus mengembalikan seluruh literature dan tool yang digunakan dalam keadaan bersih dan baik
Serviceman must return all literatures and tools in clean and good condition

Assigned By,

Acknowledge by

CONTINUED



Name : Duisan
Date : 17.07.21
Field Supervisor / Foreman

Name : _____
Date : _____
Customer

Name : _____
Date : _____
Field Serviceman



Job To PT HRS

**Arif Landy Pratama**

arif.l.pratama@trakindo.co.id

Kepada **Wahid Abdurakhman** wahid.abdurakhman@trakindo.co.idCc **Dwi Saktya Noor** Dwi.S.Noor@trakindo.co.id

Sabtu, 17 Juli 07.32

Dear pak Wahid.

Berikut saya mendapatkan job ke:

Customer : PT HRS

Unit : 14M3

JA :check transmission leak at yoke Drive Shaft

Terimah kasih

Best Regards,

Arif Landy Pratama

Technician Trainee

PT Trakindo Utama

Jalan Raya Narogong Km. 19 Cileungsi

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Balas ke semua