

JOB ASSIGNMENT

INFORMASI PELANGGAN / CUSTOMER INFORMATION

Nama Pelanggan / Customer Name :	PT. HRS
Penanggung Jawab/Contact Person :	Mr. Syaiful
Alamat / Address :	HRS site Area BRE
Nomor Telepon/Telephone Number :	
Model / Serial Number :	DBR
Semu (Hours) :	

INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION

Work Order No. :	
<input type="checkbox"/> Warranty <input type="checkbox"/> Recall <input type="checkbox"/> Revenue <input type="checkbox"/> Inter Department	
Nama Serviseman / Serviceman Name :	- Yusufian Mar. - Didil.
Penyelesaian Pekerjaan/Target Completion :	
Kendaraan / Vehicle :	

DETAIL PEKERJAAN / JOB OUTLINE

- Inspect Steering problem.

CATATAN PENTING / NOTES :

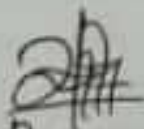
1. Serviseman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani pelanggan dan Service Report saat kembali ke cabang
Serviseman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch

2. Komunikasi dan melaporkan perkembangan pekerjaan (Lisan dan Tertulis) selama melakukan pekerjaan kepada Field Supervisor atau Foreman
Communicate and report progress (verbal and written) to Field Supervisor or Foreman during repair job per formed

3. Serviseman harus mengembalikan seluruh literatur dan tool yang digunakan dalam keadaan bersih dan baik.
Serviseman must return all literatures and tools in clean and good condition

Assigned By,

Acknowledge By,


 Name : Dwi S. P
 Date : 06-07-21

 Field Supervisor / Foreman

Name : _____
 Date : _____

 Customer

Name : _____
 Date : _____

 Field Serviceman