

## JOB ASSIGNMENT

**INFORMASI PELANGGAN / CUSTOMER INFORMATION**

Nama Pelanggan / Customer Name :	PT. HRF.
Penanggung Jawab/Contact Person :	Bp. SYAIFUL
Alamat / Address :	SITE BRE
Nomor Telepon/Telephone Number :	
Model / Serial Number :	777E / KDP 407.
Smu ( Hours ) :	

**INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION**

Work Order No. :	
<input type="checkbox"/> Warranty <input type="checkbox"/> Rework <input type="checkbox"/> Revenue <input type="checkbox"/> Inter Department	
Nama Serviceman / Serviceman Name :	
- A. RAMADHAN - A. SHADIQ - IQBAL.	
Penyelesaian Pekerjaan/Target Completion :	
Kendaraan / Vehicle :	

**DETAIL PEKERJAAN / JOB OUTLINE**

\* BS-46902 Replace oil cooler.  
 - TAKE FOTO BEFORE / AFTER

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**CATATAN PENTING / NOTES :**

1. Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani pelanggan dan Service Report saat kembali ke cabang  
*Serviceman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch*

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2. Komunikasi dan melaporkan perkembangan pekerjaan ( Lisan dan Tertulis ) selama melakukan pekerjaan kepada Field Supervisor atau Foreman  
*Communicate and report progress ( verbal and written ) to Field Supervisor or Foreman during repair job performed*

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3. Serviceman harus mengembalikan seluruh literature dan tool yang digunakan dalam keadaan bersih dan baik.  
*Serviceman must return all literatures and tools in clean and good condition*

Assigned By,

Acknowledge By,

Name : [Signature]  
 Date : 7/4/21  
 Field Supervisor / Foreman

Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Customer

Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Field Serviceman