

JOB ASSIGNMENT

INFORMASI PELANGGAN / CUSTOMER INFORMATION

Nama Pelanggan / Customer Name	PT. MADHANI
Penanggung Jawab/Contact Person	Bp. DIAN SUSANTO
Alamat / Address	: BINUANG.
Nomor Telepon/Telephone Number	082151729439
Model / Serial Number	DGR / WDM03415
Smu (Hours)	

INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION

Work Order No.	8500142749
<input type="checkbox"/> Warranty <input type="checkbox"/> Sework <input type="checkbox"/> Service <input type="checkbox"/> Other Department	
Nama Serviceman / Serviceman Name	- A. RAMADHAN. - A. Landy
Penyelesaian Pekerjaan/Target Compl	
Kendaraan / Vehicle	

DETAIL PEKERJAAN / JOB OUTLINE

* PERFORM TA 1 & 2 INSPECT MACHUNE

* COMPLETED REPORT.

CATATAN PENTING / NOTES :

1. Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani pelanggan dan Service Report saat kembali ke cabang
Serviceman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch
2. Komunikasi dan melaporkan perkembangan pekerjaan (Lisan dan Tertulis) selama melakukan pekerjaan kepada Field Supervisor atau Foreman
Communicate and report progress (verbal and written) to Field Supervisor or Foreman during repair job performed
3. Serviceman harus mengembalikan seluruh literature dan tool yang digunakan dalam keadaan bersih dan baik
Serviceman must return all literatures and tools in clean and good condition

Assigned By,

Acknowledge by

CONTINUED

Name _____
 Date _____
 Field Supervisor / Foreman

Name _____
 Date _____
 Customer

Name _____
 Date _____
 Field Serviceman



Job PT Madhani (TA 1& TA 2 D9R)



Arif Landy Pratama

arif.l.pratama@trakindo.co.id



Kepada **Wahid Abdurakhman** wahid.abdurakhman@trakindo.co.id

Cc **Dwi Saktya Noor** Dwi.S.Noor@trakindo.co.id

Yusfian Nor Yusfian.Nor@trakindo.co.id

Rabu, 16 Juni 08.01

Dear mas Wahid.

Berikut saya mendapatkan job :

Customer : PT MADHANI

unit : D9R

JA : TA 1 & TA 2

Terimah kasih

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↩️ ✓ Balas ke semua