

## JOB ASSIGNMENT

**INFORMASI PELANGGAN / CUSTOMER INFORMATION**

Nama Pelanggan / Customer Name :
Penanggung Jawab/Contact Person :
Alamat / Address :
Lok Buntar
Nomor Telepon/Telephone Number :
Model / Serial Number :
Sisa (Hours) :

**INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION**

Work Order No. :
<input type="checkbox"/> Warranty <input type="checkbox"/> Sewok <input type="checkbox"/> Service <input type="checkbox"/> Other Department
Nama Serviceman / Serviceman Name :
Bagiyono S. M. Ikbal
Penyelesaian Pekerjaan/Target Compl. :
Kendaraan / Vehicle :

**DETAIL PEKERJAAN / JOB OUTLINE**

Inspect leaks D8R

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**CATATAN PENTING / NOTES :**

1. *Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani pelanggan dan Service Report saat kembali ke cabang  
Serviceman must complete Field Operation Report (FOR) Acknowledged by Customer and Service Report when return back to branch*

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2. *Komunikasi dan melaporkan perkembangan pekerjaan ( Lisan dan Tertulis ) selama melakukan pekerjaan kepada Field Supervisor atau Foreman  
Communicate and report progress ( verbal and written )to Field Supervisor or Foreman during repair job performed*

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3. *Serviceman harus mengembalikan seluruh literature dan tool yang digunakan dalam keadaan bersih dan baik.  
Serviceman must return all literatures and tools in clean and good condition*

Assigned By,

Acknowledge by

Name : \_\_\_\_\_  
Date : \_\_\_\_\_  
Field Supervisor / Foreman

Name : \_\_\_\_\_  
Date : \_\_\_\_\_  
Customer

Name : \_\_\_\_\_  
Date : \_\_\_\_\_  
Field Serviceman