

PT Trakindo Utama
 Jl. Jend. A. Yani KM 16.4 RT. 27 RW. 09
 Kec. Gambut, Kab. Banjar 67025
 Kalimantan Selatan
 Tel. (62-511) 674 7992 - 4
 Fax. (62-511) 674 7990 - 1
 www.trakindo.co.id

FIELD OPERATION REPORT

Date :
 Contact :
 Email :

NPWP No. 02.025.873.7-091.000

038093

Serviceman

Name : *P. Gandy Pratama* Salary No : *10000600* Date : *23/03/21*

Customer

Name : *PT. MTA* Site : *Kulap*

Machine / Engine

Model : *320* Plant No : *026056* Serial No : *TCY00171* SMU : *32438*

Work Order : *0500120116* Job Outline : *install fuel*

Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
08:00	08:30	Toolbox meeting	77		1/2
08:30	09:00	inspection & PTH IV	77		1/2
09:00	09:00	Travel to site & customer job	77		1
09:00		- Install belt engine washers			
		- Inspection radiator & install radiator			
		- fill up radiator until level is install			1/2
		- install pressure test			
		- install air filter & fill oil blade			1/2
11:30	12:00	Break Day	77		1/2
12:00	12:00	Travel back	77		1/2
Total					<i>3</i>

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	
Total	<i>00.000</i>

TRANSPORT
Chg Code :
Vehicle Type :
<i>TU 52-</i>
Rate/Km : <i>50 km</i>
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:
 The Above Work, subject to PTTU
 Terms & Condition, has been completed to our satisfaction

Name (In capitals): _____ Signed: *[Signature]*

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

Supervisor Sign

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FIELD OPERATION REPORT

Date :
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 Email :

NPWP No. 02.025.873.7-091.000

038092

Serviceman

Name : <i>A. Candy Pratama</i>	Salary No : <i>10000608</i>	Date : <i>24/3/11</i>
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Customer

Name : <i>PT. MTN</i>	Site : <i>Kuldar</i>
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Machine / Engine

Model : <i>D19</i>	Plant No : <i>BD6036</i>	Serial No : <i>TCY00171</i>	SMU : <i>201138</i>
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Work Order : <i>8500120416</i>	Job Outline : <i>Install Engine</i>
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Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
7:00	7:30	Toolbox Meeting	TT		0.5
7:30	8:00	Inspection & P24 LV	TT		0.5
8:00	9:00	Travel to site & Customer Job	TT		1.0
9:00		- Check up related component			
		- Completed Air Steering System 90%	CI		1.0
		- Completed Air Transmission 80%			
		- Completed Air Water 80%			
		- Brake Job	TT		1.0
		- Completed Air Inverter Converter 80%	CI		1.0
16:00	17:00	Travel Back	TT		1.0
		Total			9.0

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	<i>10000</i>
Total	<i>80.000</i>

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:
 The Above Work, subject to PTTU
 Terms & Condition, has been completed to our satisfaction

Name (In capitals): *U Dairip* Signed: *[Signature]*

Handwritten notes:
 8/24/11
 103

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

Supervisor Sign



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FIELD OPERATION REPORT

Date :
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 Email :

NPWP No. 02.025.873.7-091.000

038096

Serviceman

Name : A. Landy Pratomo	Salary No : 10000 608	Date : 25/12/21
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Customer

Name : PT MTH	Site : Kintip
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Machine / Engine

Model : D52	Plant No : 30 6036	Serial No : 75X 00171	SMU : 221/28
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Work Order : 8200128416	Job Outline : Install Engine
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Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
13.00	13.00	Tool box meeting	TT		1
13.00	14.00	Preparation and P2H 1U	TT		1
14.00	15.00	Travel to site and continue job			
15.00	16.00	Install base lines transmission			
16.00	17.00	Install tube lines radiator	01		1
17.00	17.00	Preparation P2H engine			
17.00	18.00	Rainy day			
18.00	19.00	Exit of field and coolant radiator	TT		2
19.00	19.00	Travel back	TT		1
Total					10

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	
Total	10.000

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:
 The Above Work, subject to PTTU Terms & Condition, has been completed to our satisfaction

Name (In capitals): J. P. Signed: [Signature]

Handwritten note: 13/31/03/21

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME @ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME @ 1,5			
@ 2			
@ 3			
@ 4			

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FIELD OPERATION REPORT

Date :
 Contact :
 Email :

NPWP No. 02.025.873.7-091.000

038098

Serviceman

Name : *A. Lando, Dalama* Salary No : *10000 6x8* Date : *26/02/11*

Customer

Name : *PT MTN* Site : *Kulup*

Machine / Engine

Model : *D8C* Plant No : *00 6026* Serial No : *702 0020* SMU : *32418*

Work Order : *00012-0006* Job Outline : *Truck Engine*

Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
07:00	08:00	Test for starting	79		1
08:00	09:00	Preparation and PTHU	79		1
09:00	10:00	Check for oil and coolant jobs			
10:00	11:00	Waiting customer repair business	79		1
11:00	12:00	Check drive belt and torque belt			
12:00	13:00	Check part belt tank	01		2
13:00	14:00	Repair day	79		2
14:00	15:00	Test run engine and bleeding fuel system			
		Check part clean system	02		1
		Found hose high tension and bleeding pump			
16:00	17:00	Check oil	79		1
17:00	18:00	Test work	79		1
Total					10

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	
Total	<i>70.000</i>

31/02/11

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:
 The Above Work, subject to PTTU
 Terms & Condition, has been completed to our satisfaction

Name (In capitals): *Joni P* Signed: *[Signature]*

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

Supervisor Sign

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FIELD OPERATION REPORT

Date :
 Contact :
 Email :

037938

NPWP No. 02.025.873.7-091.000

Serviceman		Date: 30-03-21	
Name: Lonly	Salary No: 10000608		
Customer		Site: ACP	
Name: P-IP			
Machine / Engine		Serial No: 2B700458	SMU: 5258
Model: 830 Noh	Plant No:		
Work Order: 860031315	Job Outline: PS 51209		

Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
7.00	9.00	- Machine & Preparation	77		2
9.00	10.00	- Travel to site	77		1
10.00	11.00	- Working machine & - drum	77		1
11.00		- Perform Product Support PS 51209 follow reference			
		- Lubrication oil & follow reference PS 51209	01		1
		- Completing & fill oil & oil			
16.00	13.00	- Report to customer	77		1
		- Travel back			
Total					9

Travel Expense	Amount
Chg Code:	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	80000
Total	10.000

TRANSPORT
Chg Code:
Vehicle Type:
Rate/Km:
Actual Km:

CUSTOMER ACKNOWLEDGEMENT:

The Above Work, subject to PTU
 Terms & Condition, has been completed to our satisfaction

Name (In capitals):

Signed:

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	@ 1,5
	@ 2
	@ 3
	@ 4

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME	@ 1,5		
	@ 2		
	@ 3		
	@ 4		

Supervisor Sign



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Date :
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NPWP No. 02.025.873.7-091.000

539063

Serviceman

Name : <u>Ant Lardy</u>	Salary No : <u>1000608</u>	Date : <u>18-03-21</u>
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Customer

Name : <u>Madhani</u>	Site : <u>ACP</u>
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Machine / Engine

Model : <u>733D</u>	Plant No : <u>7P3220</u>	Serial No : <u>FKR01720</u>	SMU : <u>23869</u>
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Work Order : <u>860034384</u>	Job Outline : <u>Xmsh mix coolant</u>
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Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
07.00	08.00	- Preparation	TT		1
08.00	10.00	- Travel to site & pain down	TT		2
10.00		- Continue remove related components			
		- Remove xwch oil cooler			
		- Praining oil on lines Hydraulic and xwch system.	01		6
		- Collect old parts and clean up related components			
	16.00	- Report to customer			
16.00	17.00	- Travel back	TT		1
Total					10

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	<u>80.000</u>
Total	<u>80.000</u>

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:
 The Above Work, subject to PTTU Terms & Condition, has been completed to our satisfaction

Name (In capitals): _____ Signed: _____

Customer Comments

Handwritten note: Rp 19/03/21

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

Supervisor Sign



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FIELD OPERATION REPORT

Date :
 Contact :
 Email :

539058

NPWP No. 02.025.873.7.091.000

Serviceman

Name : Josef Landy P. Salary No : 10000608 Date : 16.03.21

Customer

Name : Mr. Bahasin baru / PT. ATJ Site : Jorong

Machine / Engine

Model : 340 P. Plant No : Serial No : JEB 11029 SMU :

Work Order : PK 00 31185 Job Outline : Remove f/p Lt.

Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
7:00	7:30	fuel box checking	T		1/2
7:30	8:00	prepare	T		1/2
8:00	10:00	travel to job site	T		2
10:00		reposition unit to safe area			
		remove truck of Lt site			
		Dis connect line travel motor Lt.	01		8
		remove bolt mounting Lt.			
		remove f/p EP / reposition			
	19:00	report to customer			
19:00	20:00	travel back	T		2
Total					(13)

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	75.000
Total	75.000

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:
 The Above Work, subject to PTTU Terms & Condition, has been completed to our satisfaction

Name (In capitals): FITWAR Signed: [Signature]

Customer Comments

17/03/21

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

Supervisor Sign

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FIELD OPERATION REPORT

Date :
 Contact :
 Email :

NPWP No. 02.025.873.7-091.000

539065

Serviceman

Name : Londy Ariy Protowa Salary No : 10000608 Date : 17-03-21

Customer

Name : Malhari Site : ACP

Machine / Engine

Model : 7770 Plant No : TP 3220 Serial No : FKR 01720 SMU : 23869

Work Order : 8600314384 Job Outline : xmen mix coolant

Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
07:00	08:00	- Preparation & waiting into job	TT		1
08:00	11:00	- Travel to site & waiting accord	TT		3
11:00		- Check machine condition			
		- Inspect xmen & Hydraulic tank fans oil mix coolant. Inspect xmen oil cooler internal leaking.	OI		3
		- Drain Hyd & xmen oil.			
		- Remove related hoses.			
	18:00	- Report to Customer			
18:00	20:00	- Waiting accord & travel back	TT		2
Total					13

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	82.000
Total	82.000

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:
 The Above Work, subject to PTTU
 Terms & Condition, has been completed to our satisfaction
 Name (In capitals): _____ Signed: _____

19
0321

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

Supervisor Sign

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FIELD OPERATION REPORT

Date :
 Contact :
 Email :

038124

NPWP No. 02.025.873.7.091.000

Serviceman

Name : *A. Laily Pratama* Salary No : *10000608* Date : *8/03/2011*

Customer

Name : *Diana Hanwa* Site : *Asam - Asam*

Machine / Engine

Model : *D87* Plant No : *701103* Serial No : *JJS01210* SMU : *469*

Work Order : *0600325610* Job Outline : *Replace Bracket*

Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
09.00	09.00	- preparation	TT		2
09.00	10.00	- travel to site - contact customer	TT		1
10.00		- Drain coolant			
		- remove related guard & related lines			
		- remove bracket oil cooler & replace with new	01		10
		- note because bracket leak damage.			
		- completing related component			
		- fill coolant to level			
		- help other team to replace hot cylinder			
		- contact to customer			
20.00	21.00	- travel back	TT		1
Total					14

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	
Total	23.000

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:	
The Above Work, subject to PTTU	
Terms & Condition, has been completed to our satisfaction	
Name (In capitals):	Signed:

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

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NPWP No. 02.025.873.7-091.000

FIELD OPERATION REPORT

Date :
 Contact :
 Email :

038086

Serviceman

Name :	17 Rudy Pratomo	Salary No :	10000600	Date :	22/03/21
--------	-----------------	-------------	----------	--------	----------

Customer

Name :	PT MANDAHATI	Site :	Kuntap
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Machine / Engine

Model :	16L	Plant No :	PT 2026	Serial No :	TSX 0071	SMU :	22/32
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Work Order :	PT 2026	Job Outline :	Instal / service
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Time Record

CLOCK TIME		DESCRIPTION	SEG	OPR	HOURS & MINS
START	FINISH				
		Total			10

Travel Expense	Amount
Chg Code :	Rp.
Category	
Daily Business	
Departure/Arrival	
Transport Cash	
Other	
Total	

Handwritten: 23/21, 403

TRANSPORT
Chg Code :
Vehicle Type :
Rate/Km :
Actual Km :

CUSTOMER ACKNOWLEDGEMENT:

The Above Work, subject to PTTU
 Terms & Condition, has been completed to our satisfaction

Name (In capitals): _____ Signed: _____

Customer Comments

EXTERNAL JOB

WORKING TIME	TR TIME
CHARGE CODE	
SEGMENT NO.	
NORMAL TIME	
O'TIME	
@ 1,5	
@ 2	
@ 3	
@ 4	

Serviceman Sign

INTERNAL JOB

WORKING TIME	TR TIME	TR TIME	TR TIME
CHARGE CODE			
SEGMENT NO.			
NORMAL TIME			
O'TIME			
@ 1,5			
@ 2			
@ 3			
@ 4			

Supervisor Sign