

# JOB ASSIGNMENT

**INFORMASI PELANGGAN / CUSTOMER INFORMATION**

|                                   |                 |
|-----------------------------------|-----------------|
| Nama Pelanggan / Customer Name    | : H-11YAS       |
| Penanggung Jawab / Contact Person | :               |
| Alamat / Address                  | - Cempureggareg |
| Nomor Telepon / Telephone Number  | :               |
| Model and Serial Number           | : 3290          |
| SMU (Hours)                       | :               |

**INFORMASI DETAIL PEKERJAAN / JOB DETAIL INFORMATION**

|  |                                   |
|--|-----------------------------------|
| Work Order Number  | :                                 |
| <input type="checkbox"/> Warranty <input type="checkbox"/> Rework <input type="checkbox"/> Revenue <input type="checkbox"/> Inter Department |                                   |
| Nama Serviceman dan SN / Serviceman Name and SN  | - JUDI PURWANDA<br>- MAUDIN AWANG |
| Penyelesaian Pekerjaan / Target Completion   | :                                 |
| Kendaraan / Vehicle  | :                                 |

**DETAIL PEKERJAAN / JOB OUTLINE**

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PERFORM INSPECT TA MACHINERY BEFORE COOL

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**CATATAN PENTING / NOTES :**

1. Serviceman harus melengkapi dokumen Field Operation Report (FOR) yang telah ditandatangani Pelanggan dan Service Report saat kembali ke cabang  
*Serviceman must complete Field Operation Report (FOR) acknowledged by Customer and Service Report when return back to branch*

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2. Komunikasi dan melaporkan perkembangan pekerjaan (lisan dan tertulis) selama melakukan pekerjaan kepada Field Supervisor atau Foreman  
*Communicate and report progress (verbal and written) to Filed Supervisor or Foreman during repair job performed*

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3. Serviceman harus mengembalikan seluruh literature dan tool yang digunakan dalam keadaan bersih dan baik.  
*Serviceman must return all literatures and tools in clean and good condition*

Assigned By,

Acknowledge By,



Name Jundi  
 Date : 12-3-21  
 \_\_\_\_\_  
 Field Supervisor / Foreman

Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 \_\_\_\_\_  
 Customer

Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 \_\_\_\_\_  
 Field Serviceman