

Tanggal diajukan/  
Date Submitted

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D D		M M		Y Y	

RR1 & RR2 = Break Leave  
MID = Mid Leave  
AL = Annual Leave

SN.SAP :

00003339

POH :

SAMARINDA

TGL PERMANEN PTTU  
Date of Permanent

**13 November 1995**

STATUS DI LOKASI KERJA  
On site status

SINGLE	FAMILY
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NAMA KARYAWAN  
Employee's name

Eddy Purwanto

TGL. BERTUGAS DI TBHD  
Date assigned in TBHD

01-Jun-13

JABATAN / Title

Master Technician

BUSINESS UNIT

COC	MMA
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ALAMAT CUTI

Samarinda

WORK SCHEDULE

ROSTER	STEADY DAY
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Address during leave

DEPT. / SECTION

Service

TELEPHONE

085 238 397 821

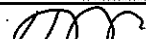
HARUS DIISI / Do not leave it blank			DAYS	FROM	TO
CUTI YANG LALU Previous Leave	Cuti / Leave	MID Year	10	06-Jul-20	17-Jul-20
	Tambahan / Additional	Day Off			
		As stated in PP XVI chapter 74			
	Libur Umum / Public Holidays				

HARUS DIISI / Do not leave it blank			DAYS	FROM	TO
CUTI UNTUK Leave for	Cuti / Leave	Annual Leave	21	13-Dec-20	04-Jan-21
	Tambahan / Additional	Day Off			
		As stated in PP XVI chapter 74			
	Libur Umum / Public Holidays				

**DEPARTURE AND RETURN DATE**

TANGGAL / DATE	DARI / FROM	KE / TO	PENERBANGAN / FLIGHT
16-Dec-20	Lombok	Balikpapan	
24-Dec-20	Balikpapan	Surabaya	
04-Jan-21	Surabaya	Lombok	

**SUBMITTED BY**

Employee  Name : Eddy Purwanto

**CHECKED BY**

TGL. BERANGKAT Departure Date		TANGGAL KEMBALI Return Date	
TGL. MULAI KERJA Resume on Duty	05-Jan-21	JUMLAH HARI Total Days	21
HRD	Name :	Signature :	DATE :

**APPROVALS**

Superior Name <b>SANTONI TAMBUN</b> U81471/3711	Superior Signature 	Dept. Head Name	Dept. Head Signature
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BULAN / MONTH = Dec-20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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BULAN / MONTH = Jan-21

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