

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : March 6, 2020

No. : 023/T&D NorthKal/III/2020/120NPI
To : 120 NEXT GEN MG NPI SERVICE TRAINING Participants
From : Learning & Development Senior Supervisor
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	M Hadi Irawan	00021300	Balikpapan	Senior Technician
2	Fatra Hadibowo	00012313	Balikpapan	Senior Technician
3	Faisal Ripai	00015112	Gunung Bayan	Senior Technician
4	Totok Julianto	00021463	Melak	Senior Technician
5	Ramdani A	00023730	Melak	Technician
6	Satria Utama	00015809	Samarinda	Senior Technician
7	Anung Nugroho	00022049	Samarinda	Technician
8	Imam Hidayat	00008470	Sangatta	Senior Technician
9	Anwar Iswandi	00024027	Sangatta	Technician
10	Muhammad Arif Iskandar	00021951	Separi	Senior Technician
11	Imam Santoso	00030860	Tarakan	Technician
12	Teguh Raharjo	00024402	Tj. Redeb-Berau	Technician

To Attend:

Course Title : 120 NEXT GEN MG NPI SERVICE TRAINING Training
Time : 08.00 – 17.00 Wita
Schedule : 11-13 March 2020
Location : Satellite Training Center Balikpapan
 Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

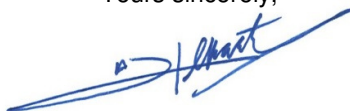
- Participant from outside Balikpapan are required to stay at:

**Hotel Fave
Jl. M.T. Haryono No. 78
Balikpapan 76114
+62 542 7585888**

- Check in : 10 March 2020
- Check out : 14 March 2020

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.150.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- Dress code during the training session is formal shirt.

Yours sincerely,



Agus Hermanto
Learning & Development Senior Supervisor