



Caterpillar of Australia Pty Ltd  
A.B.N. 97 004 332 469

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17 February 2020

Australian Embassy Jakarta  
Jalan Patra Kuningan Raya Kav.  
1-4, Kuningan Timur, Setiabudi,  
Jakarta Selatan, Daerah Khusus Ibukota  
Jakarta 12950

To The Principal Migration Officer,

Caterpillar of Australia Pty Ltd supports MUHAMAD HAJAR MURDANA's application for a Visitor Visa (Business Visitor Stream) Subclass 600 Visa.

MUHAMAD HAJAR MURDANA, an Indonesian national (Passport No: X962128), is currently working at PT.TRAKINDO UTAMA Training Centre in the position of Technical Instructor based in Bogor, Indonesia. He is required to attend the Top Apprentice Program to be held in Melbourne, Australia from 16-20 March 2020.

Consequently, it is necessary for MUHAMAD HAJAR MURDANA to visit Australia for a period of 8 days commencing 14<sup>th</sup> March 2020 during which time he will be fully supported by Caterpillar of Australia.

Should you have any questions regarding the application please contact me by telephone on (+613) 9953 9963 or by email at [Newson\\_Warwick\\_A@cat.com](mailto:Newson_Warwick_A@cat.com)

Yours faithfully,

Warwick Newson  
Learning Manager  
Caterpillar of Australia Pty Ltd

## Muhamad Hajar Murdana

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**From:** mark Wardill <Wardill\_Mark\_J@cat.com>  
**Sent:** Tuesday, January 21, 2020 6:47 PM  
**To:** Paul Arrighi; John Fischer; Michael Murray2; Katrina Shaw; Megan Rush; Anton de Wet; Peter Hevesi; Kylie Martin; Neil Griffiths; Peter Eivers; Muhamad Hajar Murdana; Sri Widodo; Sumardi; Iwan Pramono; Wahid Abdurakhman  
**Cc:** Rebecca Ricardo; Kailah Justice Hall  
**Subject:** DTAP Enrolment Form, Announcement Letter  
**Attachments:** 01 Announcement Letter DTAP ANZI 2020.pdf; Enrolment form TAP 2019.pdf; Formal presentation list.pdf; LATEST DTAP Guidelines Jan 2020.pdf

Good Afternoon All

Please find the announcement letter, enrolment form, Presentation list and the Guidelines for the 2019 DTAP held March 2020.

### Key Dates for enrolments

29-1-2020-Names for Flagship event.

31-1-2020-Names and enrolment forms returned.

### Key Dates for 2020 DTAP

14-3-2020	Apprentice welcome dinner
15-3-2020	Flagship Event
16-3-2020	DTAP Event
17-3-2020	DTAP Event
18-3-2020	DTAP Event
19-3-2020	DTAP Event
20-3-2020	Award Presentation

Please contact me if you have any questions.

Thanks Mark

Mark Wardill  
Technical Instructor  
Global Dealer Learning  
1 Caterpillar Drive, Tullamarine  
Melbourne, VIC, 3043  
+61 3 9953 9974 | Wardill\_mark\_j@cat.com



Check out the Melbourne Learning Centre on, Channel1.cat.com

<https://channel1.mediaspace.kaltura.com/channel/GDL%2BMelbourne%2BLearning%2BCentre/92516021>

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## Muhamad Hajar Murdana

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**From:** mark Wardill <Wardill\_Mark\_J@cat.com>  
**Sent:** Wednesday, January 29, 2020 6:09 PM  
**To:** Muhamad Hajar Murdana  
**Cc:** Rebecca Ricardo; Wahid Abdurakhman; Ridwan Undru; Iwan Pramono; Sumardi; Noor Wahyudi  
**Subject:** RE: 2020 DTAP Enrolment From Trakindo

Thanks Dono.

I would also like to check that you have received the meet the participant and Dealer rep video information.

Thanks Mark

Mark Wardill  
Technical Instructor  
Global Dealer Learning  
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**From:** Muhamad Hajar Murdana <muhamad.murdana@trakindo.co.id>  
**Sent:** Wednesday, 29 January 2020 1:14 PM  
**To:** mark Wardill <Wardill\_Mark\_J@cat.com>  
**Cc:** Rebecca Ricardo <Ricardo\_Rebecca@cat.com>; Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Ridwan Undru <ridwan.undru@trakindo.co.id>; Iwan Pramono <iwan.pramono@trakindo.co.id>; Sumardi Sumardi <sumardi@trakindo.co.id>; Noor Wahyudi <Noor.Wahyudi@trakindo.co.id>  
**Subject:** 2020 DTAP Enrolment From Trakindo

Dear Mark,

We are from Trakindo Utama, Indonesia to participate to join in your DTAP 2020 that was announced several days ago. I'm Dono (my fullname: Muhamad Hajar Murdana) as representative and Noor Wahyudi (Nickname: Yudi) is candidate of competition, we together are going to arrive in Melbourne on Saturday 14 of March morning, attend the Flagship event on Sunday, join DTAP competition until awarding, and depart back to Indonesia on Saturday.

In Indonesia, there is no apprenticeship, Yudi first joined Trakindo be probation contract employee at the end of October 2017 as technician trainee and be permanent employee on 1 of Jan 2019 as field technician at coal mine, in Tanjung Redeb, East Kalimantan. Related dietary requirement are I and Yudi only request halal food and drink, but Yudi avoids allergy of shrimp. The following detail related enrolment requirement:

- *Course Enrolment Form*  
There is on attachment
- *Caterpillar of Australia Training Record or Certificate Application Form*  
We will meet with Rebecca related this and candidate is filling CAT Service Training passport form as required.
- *Apprentice's Expected Itinerary*  
We cannot inform you yet now, because we have to prepare for travelling approval to release cash advance, VISA, accommodation, flight ticket, etc. I will inform you later if all above already available.

Could you tell us what season estimation there while doing competition? so we can prepare for it. Any suggestion, Mark?

Thank you,

Best Regards,

Dono  
The 2019 TSAP Chief Committee  
Cileungsi TC Instructor

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A member of Tiara Marga Trakindo