

PT. Trakindo Utama
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Certification Invitation Letter

Ref.No : **0786/CI-SVCN/L&TD/I/20**
Date : **January 24th, 2020**
To : **Zulfikar Fadillah, SN SAP / DBS: 24677 / H164** - Lati
From : **Learning & Talent Development Manager**
Cc : **Northern Kalimantan Area/Region Service Manager, Northern Kalimantan Product Support/Region Manager, Northern Kalimantan Area/Region HR Manager, Northern Kalimantan Area General Manager, Lati Service Head, Lati Branch Head**

Dear **Mr. Zulfikar Fadillah**,

Refer to Certification Request from your Superior and approval by all related person, herewith we invite you to attend certification process:

Event Title : **Competency Certification**
Schedule : **24 - 25 February 2020**
Time : **08:00 - 17:00 WITA**
Location : **PT. Trakindo Utama – STC Balikpapan**
Category : **Technician**

You must bring your own:

1. Safety boots and overall for all activity during certification process
2. Serviceman Proficiency Book

You should communicate to **Mr. Angger Kerti Wasiat** as the person in charge who will lead this process.



Ira Damayanti
Learning & Talent Dev.
Manager