

Satellite Training Center Banjarmasin

Jl. A. Yani Km. 16.4 Banjarmasin 70235
South Kalimantan - INDONESIA
Phone: +62-511-6747991 (Hunting)
Fax: +62-511-6747990

Invitation Letter

No. : 01 / TSAP / L&D SKAL/ II / 2020 Date : March 20, 2019
To : Participants of **Trakindo Serviceman Award Program 1**
From : People Development Supervisor
Cc : General Manager, Region Manager, Branch Manager, Human Resources Manager,
Manager Service, Department Head, TC Cileungsi, STC Banjarmasin

We confirm seat for :

| NO | BRANCH | NAME | SN |
|----|---------------|------------------|-------|
| 1 | Banjarmasin | Fatwa Ananda | 46017 |
| 2 | Batu Kajang | Fauzan Azhar | 46208 |
| 3 | Batu Licin | Sigit Slamet | 48104 |
| 4 | Muara Teweh | Muhammad Ishak | 48650 |
| 5 | Pangkalan Bun | Rezky Kurniawan | 47560 |
| 6 | Pontianak | Sabrang Yogatama | 48690 |
| 7 | Tanjung | Rifqi Arrasyd | 48596 |

To Attend:

Course Title : 2020 Trakindo Serviceman Award Program 1
Schedule : 17 – 20 February 2020
Time : 08.00 - 17.00 Wita
Location : STC Banjarmasin
Jl. A. Yani Km.16 Banjarmasin 70235, Kalimantan Selatan

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Banjarmasin are required to stay at:

“Royal Jelita Hotel”

Jl. A. Yani Km. 4,5 No. 2 Banjarmasin 70249

South Kalimantan – Indonesia

Phone (+62 511 3262211, 3270555 (Hunting))

- Check in on 16 February 2020
- Check out on 21 February 2020
- Hotel will provide:
 - Breakfast & Dinner (exclude mini bar & drug store)
 - Dinner max Rp 130.000 / person **exclude Tax**
 - Daily laundry Max. 5 Pcs / day (1 Set)
 - Transportation from the hotel to the office and back to hotel.
Therefore, we need you to stand by at the hotel lobby at 07.00 Wita to be picked up by car.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee breaks and lunch are included during the training session.
- **Students must bring their own safety shoes and overall for all technical courses.**

Yours sincerely,



Fuad Rahman

People Development Supervisor