

PT Trakindo Utama

Training Center Department
Jl. Raya Narogong Km 19 Cileungsi
Bogor 16820, West Java - Indonesia
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Seat Confirmation Letter

No : 227 / SVC / L&TD / XII / 2019
To : **Participants Training of 6015B HMS Product Service**
From : Learning and Development Manager
Date : 24th December, 2019
Re : 6015B HMS Product Service Training

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **6015B HMS Product Service Training**. Participants on the following schedule:

Class of : **6015B HMS Product Service Training**
Date : **06 – 10 January 2020**
Time : 07:00 -16:00 WIB
Venue : PT. Trakindo Utama Site CK MIFA Meulaboh
Main Facility KM.16 PT. MIFA Bersaudara
Jl. Lintas Meulaboh Tapak Tuan KM.8 Meulaboh Aceh Barat

| SN SAP | NAME | AREA | BRANCH |
|--------|---------------------|-------------|--------------|
| 4975 | SARWO KUS JUNAEDY | PEKANBARU | NORTHERN SUM |
| 18431 | ADI PRASETYO | HEAD OFFICE | HEAD OFFICE |
| 15205 | RONNY PARMITA ANNEF | BANDA ACEH | NORTHERN SUM |
| 18951 | JOHAN ISLAMY | BANDA ACEH | NORTHERN SUM |
| 24779 | ZAZIT ASNAWI | BANDA ACEH | NORTHERN SUM |
| 27032 | ADYA MALIK | BANDA ACEH | NORTHERN SUM |

Head office has provided a hotel for the participant from out-side Meulaboh, including meals and laundry, which will attend the training. Participant have to check in at the hotel before the training start and check out after the training finished.

- **Hotel address** : **Hostel Aiva**
Jl. Nasional Simpang Swadaya
Meulaboh Aceh Barat T. 0542 – 8521 111
CP Iskandar 0811 677 112
- **Check In** : 05 January 2020
- **Check Out** : 11 January 2020
- **All Participant required to bring their own safety shoes.**

Emergency contact to:

- | | | |
|------------------------|-------------------|------------------------------------------------------------------------------------------|
| 1. Iwan Pramono | HP 0811 1007 652 | email : iwan.pramono@trakindo.co.id |
| 2. Avanty Widias Mahar | HP 0812 8308 2741 | email : avanty.w.mahar@trakindo.co.id |
| 3. Heppy Mustika | HP 0812 6864 227 | email : heppy.putra@trakindo.co.id |
| 4. Rishi Baitar | HP 0811 6715 010 | email : rishi.baitar@trakindo.co.id |
| 5. Nasrullah | HP 0811 5428 920 | email : nasrullah@trakindo.co.id |



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Should you need further information, please do not hesitate to contact us.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Ira Dhamayanti Kamal".

Ira Dhamayanti Kamal
Learning & Development Manager