

PT Trakindo Utama

Training Center Department
Jl. Raya Narogong Km 19 Cileungsi
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Seat Confirmation Letter

No : 222 / MDP / L&TD / XII / 2019
To : **Participants Training of Service Management Development Program Basic Batch 17**
From : Learning and Development Manager
Date : Dec 12th, 2019
Re : Service Management Development Program (Basic) Batch 17

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Service Management Development Program Basic Batch 17 Phase 1**. Participants on the following schedule:

Class of : **Service Management Development Program Basic Batch 17 Phase 1**
Date : 16 – 20 Dec 2019
Time : 08:00 -17:00 WIB
Venue : Training Center Cileungsi
Jl. Raya Narogong Km. 19
Cileungsi – Bogor
Tel: (021) 8233361

NO	SN	NAME	DIVISION	BRANCH
1	29978	ANJAR HUSAINI	WEST JAVA	BSD
2	17033	GAGUK WIBOWO	CUST SUPPORT	CRC BALIKPAPAN
3	17032	MARTHEN LIMBONGAN	CUST SUPPORT	CRC BALIKPAPAN
4	29974	MUHAMMAD HELMI KURNIAWAN	WEST JAVA	BSD
5	11430	RIKI MEISA KENEDY	CUST SUPPORT	CRC BALIKPAPAN
6	9591	SUKATMO MANALU	CUST SUPPORT	CRC BALIKPAPAN
7	9078	WANTO SISWOYO	WEST JAVA	BSD
8	4103	RADEN WAHYU PERMANA	CUST SUPPORT	CRC BALIKPAPAN
9	11196	HUSAIN MAULANA	CUST SUPPORT	CRC BALIKPAPAN

Training Center has provided a dormitory for the students, including meals and laundry, which will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

- **Check in** : 15 December 2019
- **Check out** : 21 December 2019

Note.

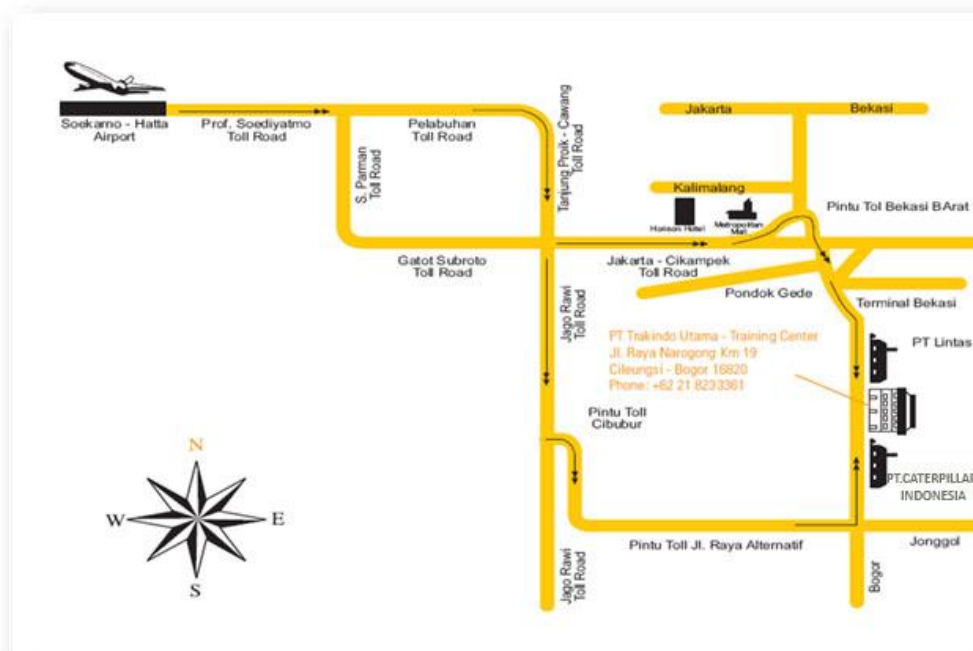
- **All participants must bring their own safety shoes.**
- **Check your LMS on your Dashboard to get the TCAR link training.**

Emergency contact to:

1. Victor Agni Herlambang HP 0811 9108496; email : victor.herlambang@trakindo.co.id
2. Yuni Aryani HP 0812 9721 9421; email : training.support01@trakindo.co.id

PT Trakindo Utama

Road Map to Training Center Cileungsi :



Should you need further information, please do not hesitate to contact us.

Yours sincerely,

Ira Dhamayanti Kamal
Learning & Development Manager