Trakindo CAT

Seat Confirmation Letter

Date : October 29, 2019

No. : 077/T&D NorthKal/X/2018/AFA 1 & 2
To : APPLIED FAILURE ANALYSIS I & II Training Participants
From : Learning & Development Senior Supervisor
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	Dedy Ispriyono	00007681	Balikpapan	Senior Technician
2	Haris Yanwar Hadi	00024621	Samarinda	Technician
3	Suharto	00010193	Sangatta	Senior Technician
4	Gayus Nastum	00014827	Sangatta	Senior Technician
5	Amir	00015805	Sangatta	Senior Technician
6	Wahdi Kurniadi	00024620	Separi	Technician

To Attend:

Course Title   : **APPLIED FAILURE ANALYSIS I & II Training**

Time   : **08.00 – 17.00 Wita**

Schedule   : **4-13 November 2019**

Location   : **Satellite Training Center Balikpapan**
Jl. Jendral Sudirman No. 848
Phone   : **+62 542 762810**

![Trakindo CAT logo]

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Fave
Jl. M.T. Haryono No. 78
Balikpapan 76114
+62 542 7585888, 7585999

   - o   Check in   : 3 November 2019
   - o   Check out   : 14 November 2019

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.

- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.

- Other expenses not covered under company GL, will charge to Personal Account.

- Please bring your own personal protective equipment (PPE) Safety Shoes.

- Coffee break and lunch are included during the training session.

- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,

Agus Hermanto
Learning & Development Senior Supervisor