

**PT Trakindo Utama**

Training Center Department  
 Jl. Raya Narogong Km 19 Cileungsi  
 Bogor 16820, West Java - Indonesia  
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 Fax. +62-21 823 3360

## Seat Confirmation Letter

No : 202 / SHE / L&TD / IX / 2019  
 To : **Participants Training of SHE Management Development Program Basic**  
 From : Learning and Talent Development Manager  
 Date : Oct 28<sup>th</sup>, 2019  
 Re : SHE Management Development Program Basic Training

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **SHE Management Development Program Basic Batch 6 Phase 3 Training**. Participants on the following schedule:

Class of : **SHE Management Development Program Basic Batch 6 Phase 3 Training**  
 Date : 11-15 November 2019  
 Time : 08:00 -17:00 WIB  
 Venue : Training Center Cileungsi  
 Jl. Raya Narogong Km. 19 Cileungsi – Bogor Tel: (021) 8233361

| NO | SN    | NAME                            | DIVISION       | BRANCH        |
|----|-------|---------------------------------|----------------|---------------|
| 1  | 27717 | KHAIRUR RADJI                   | SOUTHERN KAL   | BANJARMASIN   |
| 2  | 47893 | MAERKS KEVIN<br>TAMALONGGEHE    | SOUTHERN KAL   | BATU KAJANG   |
| 3  | 7846  | ARIEF HARTOYO                   | SOUTHERN KAL   | PONTIANAK     |
| 4  | 47051 | RACHMALIA MARDIANI              | CUST SUPPORT   | EMP           |
| 5  | 47237 | REZA HERMAWAN                   | NORTHERN KAL   | BALIKPAPAN    |
| 6  | 26192 | GREGORY KALESARAN               | EAST INDONESIA | MANADO        |
| 7  | 6801  | HADI LOXMAN SAROFI              | NORTHERN KAL   | SAMARINDA     |
| 8  | 13095 | IDA BAGUS NAWA KRESNA           | NORTHERN KAL   | SANGATTA      |
| 9  | 12262 | JANUAR NAGURU PANUTUR<br>GULTOM | TEMBAGAPURA    | CSU GRASSBERG |
| 10 | 14799 | WIRA SANJAYA TAPI TAPI          | BATU HIJAU     | BATU HIJAU    |
| 11 | 4606  | NURMANSYAH                      | HUMAN CAPITAL  | CILEUNGI      |

Training Center has provided a dormitory for the participants, including meals and laundry, which will attend the training. Participant has to check in at the dormitory before the training start and check out after the training finished.

- **Check in** : 10 Nov 2019
- **Check out** : 16 Nov 2019

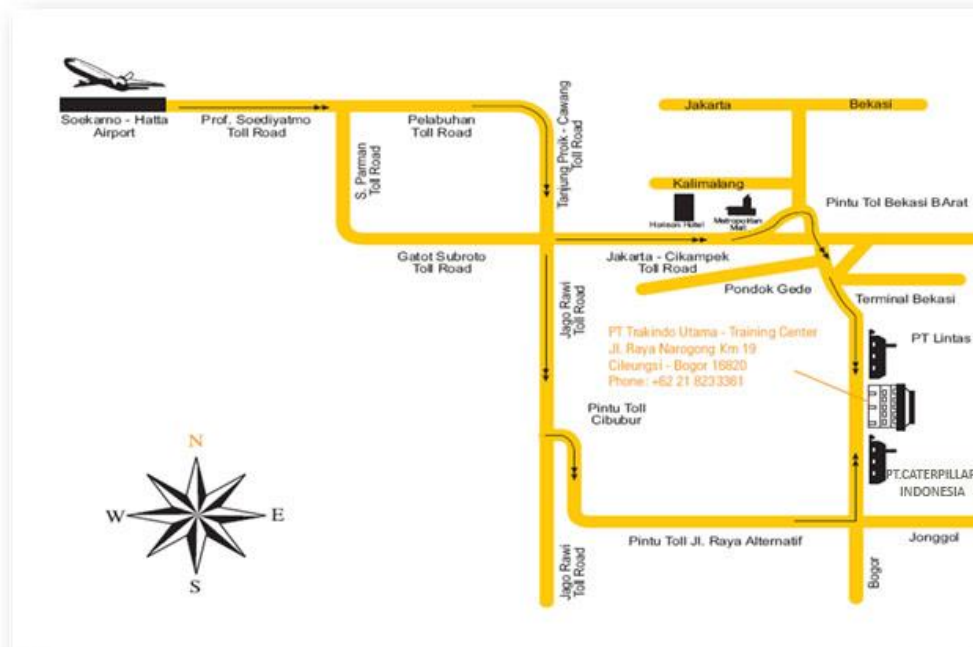
- **Note: TCAR link will be sent separately from this email to each participant.**

Emergency contact to:

- |                     |                    |   |
|---------------------|--------------------|---|
| 1. Nanang Kurniawan | HP 0812 1181 490;  | email: <a href="mailto:nanang.kurniawan@trakindo.co.id">nanang.kurniawan@trakindo.co.id</a>     |
| 2. Yuni Aryani      | HP 0812 9721 9421; | email: <a href="mailto:training.support01@trakindo.co.id">training.support01@trakindo.co.id</a> |

PT Trakindo Utama

**Road Map to Training Center Cileungsi :**



Should you need further information, please do not hesitate to contact us.

Yours sincerely,

**Ira Dhamayanti Kamal**  
Learning & Talent Development Manager