

## Dony Juaeni

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**From:** Nunung (Siti Nur Hidajati)  
**Sent:** 20 September 2019 12:33  
**To:** Dony Juaeni  
**Cc:** Nanang Maulana  
**Subject:** RE: TCAR Link \_ 6 SIGMA GREEN BELT

Dear Pak Dony,

Mohon create TCAR menggunakan TCAR Link terlampir dan purpose of Travel bisa ter-reccord kategori **Training**  
Jika tidak menggunakan TCAR Link, Purpose of Travel ter-record kategori **Business Trip**

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### TRAVEL & CASH ADVANCE REQUEST



TCAR NO	: TC-20190918-0060	TCAR Date	: 18-09-2019
TCAR Status	: POSTED TO SAP	Department	: FINANCE
Employee SN	: 00008909	Division	: BATU HIJAU
Employee Name	: DONY JUAENI	Branch	: BATU HIJAU
Employee Email	: DONY.JUAENI@TRAKINDO.CO.ID	Cost Center	: 10R5999KB

#### TCAR Detail

Purpose of Travel	: Business Trip	Travel with Asuredness	: No
Travel Type	: Domestic	Corp Credit Card Holder	: No
Internal Order No	:	Internal Order Name	:

Demikian dan terima kasih.

**Siti Nur Hidajati (Nunung)**  
Learning & Talent Development

#### PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia  
Telp. +62 21 823 3361 • Ext. 3675 • Mobile: +62 811 9599 787  
Fax: +62 21 823 3360

[www.trakindo.co.id](http://www.trakindo.co.id)

Call Center 1500 228

[Facebook](#) • [LinkedIn](#) • [YouTube](#): PT Trakindo Utama

[Instagram](#): @trakindoutama

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**From:** Dony Juaeni <dony.juaeni@trakindo.co.id>  
**Sent:** 20 September 2019 10:26  
**To:** Nunung (Siti Nur Hidajati) <snhidayati@trakindo.co.id>  
**Cc:** Nanang Maulana <nanang.maulana@trakindo.co.id>  
**Subject:** RE: TCAR Link \_ 6 SIGMA GREEN BELT

Ibu Nunung,  
Terlampir TCAR approved.

Thanks & Rgds,  
dony

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**From:** Nunung (Siti Nur Hidajati) <[snhidayati@trakindo.co.id](mailto:snhidayati@trakindo.co.id)>  
**Sent:** 19 September 2019 14:44  
**To:** Dony Juaeni <[dony.juaeni@trakindo.co.id](mailto:dony.juaeni@trakindo.co.id)>  
**Cc:** Nanang Maulana <[nanang.maulana@trakindo.co.id](mailto:nanang.maulana@trakindo.co.id)>  
**Subject:** TCAR Link \_ 6 SIGMA GREEN BELT

**Dear Bp. DONY,**

Terlampir TCAR Link untuk **6 SIGMA GREEN BELT, 24 – 27 September 2019**

Mohon segera mengirimkan copy TCAR (full approved), terkait akomodasi agar reservasi room segera bisa di issued oleh Office Operation Dept

Name	SN	Division	Branch	GL	Cost Center	IO Number
DONY JUAENI	8909	BATU HIJAU	Batu Hijau	7000001403	10R5999KB	1N19O3101879

**Notes:**

- Untuk TCAR Link silahkan login ke portal Trakindo terlebih dahulu ([www.portal.trakindo.co.id](http://www.portal.trakindo.co.id)).
- Kemudian new tab dan copy paste link terlampir.
- Disarankan untuk tidak mengklik langsung link, namun copy paste link secara manual.

Thanks

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