

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : September 3, 2019

No. : 055/T&D NorthKal/VII/2018/MFR
To : Medical First Responder Training Participants
From : Learning & Development Senior Supervisor
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	Marlinda Prawoto Sidiq	00009113	Samarinda	Inside Sales Representative
2	Agus Supriyono	00019067	Samarinda	Warehouseman
3	Candra Saputra	00045828	Samarinda	Technician
4	Klementinus Agustinus Yepie D	00019785	Gunung Bayan	Assistant Service Accounts
5	Rima Triwidya Astuti	00028690	Balikpapan	Assistant Service Accounts
6	Muhammad Jumain	00025050	Balikpapan	Senior Technician
7	Nurrohim	00050244	Balikpapan	Storeman
8	Riska	10000263	Balikpapan	SHE Analyst
9	Irawan Sukawinarta	00016791	Balikpapan	Senior Technician
10	Muhammad Arif	00034489	Sangatta	SHE Analyst
11	Eka Fitri Kuryaningsih	00018527	Sangatta	Counterman
12	Miskadi	00003101	Sangatta	Foreman Service
13	Marthian Yepi Pasolang	00032196	Tj. Redeb-Berau	Analyst Warranty
14	Teguh Priatno	00012298	Lati	Foreman Service
15	M Riza Agus Pramana	00034339	SOS Balikpapan	Technician SOS Laboratory
16	Evayusnita Mukramah	00036158	SOS Balikpapan	Technician SOS Laboratory
17	Hamim Tohari	00004101	HO Northern	Training Analyst
18	Lenita Octavi Pasaribu	00015508	HO Northern	Senior Analyst Human Resources
19	Angger Kerti Wasiat	00025210	HO Northern	Training Supervisor
20	Parid Durahim	00026211	HO Northern	Parts Analyst
21	Noor Syapni	00012321	Balikpapan	Senior Analyst Warranty
22	Ardi Suroto	00014440	Balikpapan	Analyst Technical Communicator
23	Try Widyastuti	00025004	Balikpapan	Analyst Service Operations

To Attend:

Course Title : Medical First Responder Training
Time : 08.00 – 17.00 Wita
Schedule : 9-13 September 2019
Location : Satellite Training Center Balikpapan
Jl. Jendral Sudirman No. 848
Phone : +62 542 762810

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Swiss-Belinn Balikpapan
Jl. Jendral Sudirman No. 345
Balikpapan
62542746180

- Check in : 8 September 2019
- Check out : 14 September 2019

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1 undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto
Learning & Development Senior Supervisor