

PT. Trakindo Utama
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Certification Invitation Letter

Ref.No : **0623/CI-SVCN/L&TD/VIII/19**
Date : **August 20th, 2019**
To : **Sarwo Edhie Wibowo, SN SAP / DBS: 31024 / I843** - Medan
From : **Learning & Talent Development Manager**
Cc : **Northern Sumatera Area/Region Service Manager, Northern Sumatera Product Support/Region Manager, Northern Sumatera Area/Region HR Manager, Northern Sumatera Area Region Manager, Medan Service Head**

Dear **Mr. Sarwo Edhie Wibowo**,

Refer to Certification Request from your Superior and approval by all related person, herewith we invite you to attend certification process:

Event Title : **Competency Certification**
Schedule : **10 - 11 September 2019**
Time : **07:00 - 16:00 WIB**
Location : **PT. Trakindo Utama – Medan Branch**
Category : **Technician**

You must bring your own:

1. Safety boots and overall for all activity during certification process
2. Serviceman Proficiency Book

You should communicate to **Mr. Febry Yani Syukur** as the person in charge who will lead this process.



Ira Damayanti
Learning & Talent Dev.
Manager