

**PT Trakindo Utama**

Training Center Department  
Jl. Raya Narogong Km 19 Cileungsi  
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## Seat Confirmation Letter

No : 118 / TECHCOM / L&TD / VII / 2019  
To : **Participants Training of Technical Communicator 1 Phase 2**  
From : Learning and Development Manager  
Date : July 10<sup>th</sup>, 2019  
Re : Technical Communicator 1 Phase 2

Dear all,

Aligned with corporate initiatives, Learning & Talent Development - Head Office will conduct **Technical Communicator – Phase 2 Training**. Participants on the following schedule:

Class of : **Technical Communicator 1 – Phase 2 Training**  
Date : 26-30 August 2019  
Time : 08:00 -17:00 WIB  
Venue : Training Center Cileungsi  
Jl. Raya Narogong Km. 19 Cileungsi – Bogor Tel: (021) 8233361

NO	SN	NAME	DIVISION	BRANCH
1	3094	ERMIL AMRAH	EAST INDONESIA	Makassar
2	11300	RANTE RISI	TEMBAGAPURA	HO Tembagapura
3	3144	TAUHIDDIN MULYAWAN	SOUTHERN SUM	Palembang
4	13160	CANDRA ADITYA WIDODO	JAVA-EAST JAVA	Surabaya
5	7131	ADI PRASETYO	NORTHERN KAL	HO Northern
6	48373	ADI OSIS NUGROHO	CUST SUPPORT	Head Office
7	34600	STEFANUS HENDRI	CUST SUPPORT	Head Office
8	17862	ANDI ALFIAN	CUST SUPPORT	Head Office
9	23195	RIZKI ROBET DESTADATU	CUST SUPPORT	Head Office
10	3776	MOHAMMAD ROSENO	CUST SUPPORT	EMP

Training Center has provided a dormitory for the students, including meals and laundry, which will attend the training. Student has to check in at the dormitory before the training start and check out after the training finished.

- **Check in** : 25 August 2019
- **Check out** : 31 August 2019

**Note:**

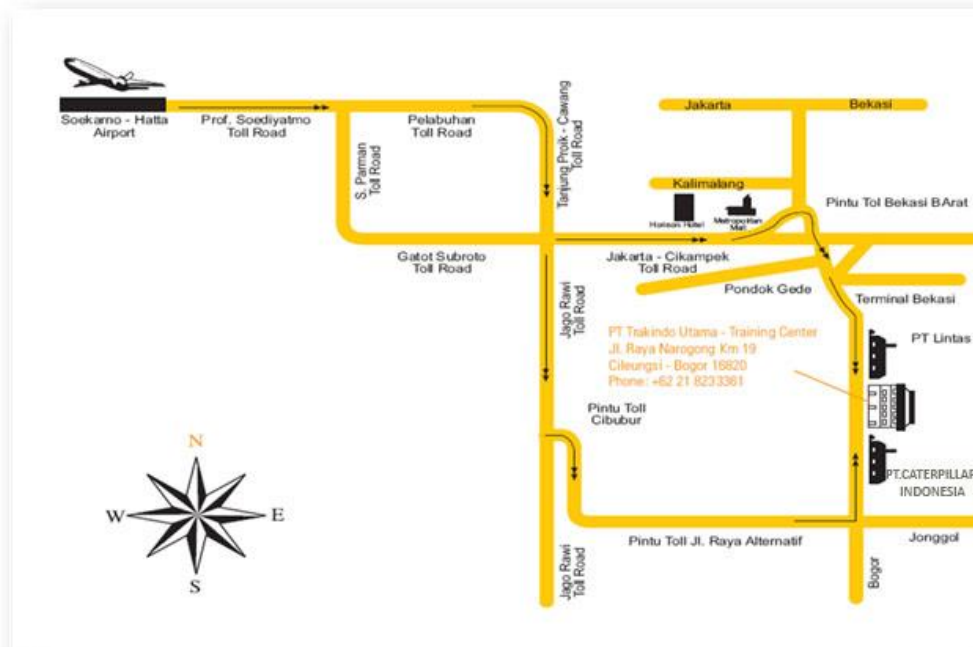
- **TCAR link will be sent separately from this email for each participant**
- **Student must bring the findings Technical Issue related to PPM and not related to PPM from each branch.**

Emergency contact to:

1. Nanang Kurniawan HP 0812 1181 490; email : [nanang.kurniawan@trakindo.co.id](mailto:nanang.kurniawan@trakindo.co.id)
2. Yuni Aryani HP 0812 9721 9421; email : [training.support01@trakindo.co.id](mailto:training.support01@trakindo.co.id)

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**Road Map to Training Center Cileungsi :**



Should you need further information, please do not hesitate to contact us.

Yours sincerely,

**Ira Dhamayanti Kamal**  
Learning & Development Manager