

Satellite Training Center Balikpapan

Jl. Jend Sudirman No. 848
Balikpapan 76114 Kalimantan Timur
Tel. (62-542) 762 810
www.trakindo.co.id

Seat Confirmation Letter

Date : August 13, 2019

No. : 047/T&D NorthKal/VII/2018/FFCC
To : Fire Fighting Class D Training Participants
From : Learning & Development Senior Supervisor
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

We confirm seat for:

No	Name	SN	Branch	Position
1	Salmon Tandirerung	00030388	Balikpapan	Storeman
2	Nanang Kurniawan	00022576	Balikpapan	SHE Supervisor
3	Muhammad Arief Muttaqien	00010821	HO Northern	Senior Analyst Planning
4	Khaidir Idris	00015144	HO Northern	Specialist Warranty
5	Jati Nugroho	00023450	HO Northern	Analyst Warranty
6	Wahyu Eko Putro	00015814	HO Northern	SHE Analyst
7	Kholid Widiawan	00030640	Lati	Technician
8	Arief Rachman	00018236	Sangatta	Senior Analyst Strategy
9	Ichwan Nulwathon	00005418	Sangatta	Warehouse Supervisor
10	Alixsy Jusrianto	00011939	Sangatta	CC Coordinator
11	David Very	00015803	Separi	Senior Technician
12	Kamdi	00012876	Separi	Senior Technician
13	Rahmat	00009582	Separi	Senior Technician
14	Bayu Ardani	00027398	Tj. Redeb-Berau	Technician
15	Novi Darmanto	00023421	Tj. Redeb-Berau	SHE Analyst

To Attend:

Course Title : Fire Fighting Class D Training
Time : 08.00 – 17.00 Wita
Schedule : 19-21 August 2019
Location : PT Bima Nusantara
Jl. Kolonel Syarifuddin Yoes No. 184
Phone : +62 542 7581400

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

Hotel Grand Tjokro Balikpapan
Jln Marsma R Iswahyudi RT 03 No 21 Balikpapan, Kalimantan Timur
Balikpapan
+62 542 8521111

- Check in : 18 August 2019
- Check out : 22 August 2019

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Please bring your own personal protective equipment (PPE) Safety Shoes
- Coffee break and lunch are included during the training session.
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto
Learning & Development Senior Supervisor