

Suwarno Warni

From: Sri Widodo
Sent: 31 July 2019 09:58
To: Suwarno Warni
Cc: Training Support; Rinny Nur Pratiwi; Christianti Friska Angeliant; Ridwan Undru; Iwan Pramono
Subject: FW: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Mas Warno,

FYI partisipan training Forklift Batch ke2 untuk Conoco Phipilips di Palembang.
Tolong di prepare seperti sebelumnya TCAR, eBB, Tiket Pesawat, Hotel, Modul, Novelties, etc....

Thanks.

Best Regards,

Sri Widodo
Training Center

PT Trakindo Utama
Jalan Raya Narogong Km. 19 Cileungsi
Bogor, 16820, Jawa Barat, Indonesia
Tel. +62 21 8233361 Ext. 110 • Mobile: +62 811 1544 065
sri.widodo@trakindo.co.id
www.trakindo.co.id
Call Center 1500 228
Facebook • LinkedIn: PT Trakindo Utama

A member of  **Tiara Marga Trakindo Group**

From: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>
Sent: Wednesday, July 31, 2019 8:03 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Berikut update pesertanya. Seperti sebelumnya, mohon kami dikirimkan absensi setelah training selesai.

Fork Lift Training

Batch 2: 6-7 Aug

No	Name	Dept
1	Supriyadi Umar	Operations
2	Mulyadi	Operations
3	Doni iskandar	Operations
4	Eri Yunaidi	Operations
5	Handoko	Operations
6	Aziz	Operations
7	Yudi Prianto	Operations
8	Widiono	Operations

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Wednesday, July 31, 2019 7:51 AM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Importance: High

Dear Bu Irene,

Melanjutkan rencana kita untuk sesi batch 2 (6 – 7 Aug 2019). Apakah ini masih on schedule dengan peserta sbb:

Batch 2: 6-7 Aug

No	Name
1	Supriyadi Umar
2	Mulyadi
3	Doni Iskandar
4	Eri Yunaidi
5	Handoko
6	Aziz
7	Yudi Prianto

Agar bisa kita mulai arrangement training-nya, mengingat sesi ini di minggu depan.

Mohon feedback-nya lebih lanjut dan Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

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Call Center 1500 228

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[Instagram](#): @trakindoutama

ADVANCING YOU FORWARD®

A member of Tiara Marga Trakindo

From: Ridwan Undru

Sent: Monday, July 22, 2019 11:45 AM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Dear Bu Irene,

Terlampir scan absensi untuk sesi DP50KT Maintenance Training, 17 – 18 July 2019 Palembang.

Sayangnya yang hadir 5 orang dari 7 orang yang direncanakan.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

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[Instagram](#): @trakindoutama

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A member of Tiara Marga Trakindo

From: Ridwan Undru

Sent: Friday, July 12, 2019 3:40 PM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Irene,

Well noted, final list peserta seperti dibawah.

Terimakasih atas informasinya

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

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[Instagram](#): @trakindoutama

ADVANCING YOU FORWARD®

A member of Tiara Marga Trakindo

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Friday, July 12, 2019 2:04 PM

To: Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear pak Ridwan

Terlampir list peserta Fork Lift training yang update. Mohon dibantu untuk menyiapkan absensi di hari H dan mengirimkan scan absensinya kepada kami setelah training selesai.

Fork Lift Training

Batch 1: 17-18 Juli

No	Name
1	Meilyus Candra
2	Okta Irfan fahruroji
3	Maisyuri
4	Agus Widiono
5	Dyllan Pratama
6	Maryanto
7	Eko Irianto

Fork Lift Training

Batch 2: 6-7 Aug

No	Name
1	Supriyadi Umar
2	Mulyadi
3	Doni Iskandar
4	Eri Yunaidi
5	Handoko
6	Aziz
7	Yudi Prianto

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Monday, July 8, 2019 9:04 AM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Dear Bu Irene,

Noted bu. Ditunggu update peserta yang confirm.

Untuk informasi dibawah, waktu: 08.00 – 17.00, lainnya sudah sesuai.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

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Call Center 1500 228

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[Instagram](#): @trakindoutama

A member of Tiara Marga Trakindo

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Monday, July 8, 2019 8:59 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear pak Ridwan

Training confirmed berjalan, untuk peserta sepertinya tidak sampai 10 orang pak karena ada beberapa yang tidak jadi ikut. Saya akan infokan kembali jika ada penambahan peserta.
Mohon konfirmasi untuk waktu dan lokasi training di bawah apakah sudah benar?

Time

08.00-16.00

Facilitator

PT Trakindo Utama

Venue

PT Trakindo Utama Office - Palembang

Jl.Kolonel H. Burlian, KM 8,5 Sukarami
Palembang - Sumatra Selatan.

Fork Lift Training

Batch 1: 17-18 Juli

No	Name	Dept
1	Meilyus Candra	Operations
2	Okta Irfan fahruroji	Operations
3	Maisyuri	Operations
4	Agus Widiono	Operations
5	Dyllan Pratama	Operations
6	Maryanto	Operations

Fork Lift Training

Batch 2: 6-7 Aug

No	Name	Dept
1	Supriyadi Umar	Operations
2	Mulyadi	Operations
3	Doni iskandar	Operations
4	Eri Yunaidi	Operations
5	Handoko	Operations
6	Aziz	Operations
7	Yudi Prianto	Operations

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Monday, July 8, 2019 8:56 AM
To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971
Importance: High

Dear Bu Irene,

Melanjutkan plan kita dibawah, untuk batch 1 akan dimulai minggu depan. Kembali ingin konfirmasinya untuk kita mulai arrangement-nya.

Sesuai dengan kesepakatan email dibawah, bahwa sesi ini kita lakukan dengan 12 orang /batch (dari 11 orang /batch sesuai dengan penawaran).

Untuk itu mohon dipastikan nama peserta batch 1 dibawah sebanyak 12 orang (list dibawah ada 13 orang)

Fork Lift Training

Batch 1: 17-18 Juli

No	Name
1	Samsul Bahri
2	Fasyah Z
3	Sucipto
4	Meilyus Candra
5	Okta Irfan fahruraji
6	Maisyuri
7	Agus Widiono
8	Dyllan Pratama
9	Maryanto
10	Arnold Sibuea
11	Tamami Sidarsyah
12	Radiansyah
13	Heriyanto

Untuk tempat pelaksanaan di:

PT Trakindo Utama - Palembang

Jl.Kolonel H. Burlian, KM 8,5 Sukarami

Palembang - Sumatra Selatan.

Tel: +62711411633

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

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Call Center 1500 228

[Facebook](#) • [LinkedIn](#) • [YouTube](#): PT Trakindo Utama

[Instagram](#): @trakindoutama

A member of Tiara Marga Trakindo

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Wednesday, May 22, 2019 7:07 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Terimakasih konfirmasinya. Terlampir revisi LOA untuk training ini dan list peserta sementara.

Fork Lift Training

Batch 1: 17-18 Juli

No	Name
1	Samsul Bahri
2	Fasyah Z
3	Sucipto
4	Meilyus Candra
5	Okta Irfan fahruroji
6	Maisyuri
7	Agus Widiono
8	Dyllan Pratama
9	Maryanto
10	Arnold Sibuea
11	Tamami Sidarsyah
12	Radiansyah
13	Heriyanto

Fork Lift Training

Batch 2: 6-7 Aug

No	Name
1	Chasdi T
2	Supriyadi Umar
3	Mulyadi
4	Doni iskandar
5	Eri Yunaidi
6	Handoko
7	Aziz
8	Yudi Prianto
9	Indra syahmenan
10	Rory Novizar
11	Hasbi
12	Muhammad Muchid

Thanks and Best Regards

Irene Patricia

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, May 21, 2019 3:06 PM
To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Bu Irene,
Baik & noted, 12 peserta.
Mohon dikirimkan nama-nama peserta untuk kita mulai persiapannya.

Terimakasih

Ridwan Undru
Learning & Talent Development Department

PT Trakindo Utama
Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
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Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Tuesday, May 21, 2019 8:41 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan
Kalau bisa lebih 1 orang free saja pak jadi maksimal 12 orang.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, May 21, 2019 8:36 AM
To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Bu Irene,
Saya khawatir ini tidak efektif ke peserta, dan sekaligus akan menyulitkan instructor didalam handle kelas. Disisi lain kita juga harus rubah lagi penawaran yang dikirimkan sebelumnya.

Kita prefer sesuai dengan penawaran kemarin saja dengan 11 orang ya Bu.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
Call Center 1500 228
Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Tuesday, May 21, 2019 8:13 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Apa kami masih bisa tambah menjadi 12-13 orang pak? Kami rasa beda 1-2 orang tidak terlalu signifikan.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Monday, May 20, 2019 3:48 PM
To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Irene,

Untuk sesi technical training seperti ini, semakin banyak peserta semakin tidak efektif sesi training tersebut. Untuk kondisi ideal dan efektif maksimal peserta per batch adalah 10 orang. Untuk kali ini kami buat maksimal 11 orang per batch.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
Call Center 1500 228
Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Monday, May 20, 2019 3:03 PM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Untuk jumlah pesertanya apakah bisa lebih dari 11 orang per batch pak?

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Monday, May 13, 2019 1:49 PM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Irene,

Untuk venue :

PT Trakindo Utama - Palembang

Jl.Kolonel H. Burlian, KM 8,5 Sukarami

Palembang - Sumatra Selatan.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

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From: Ridwan Undru

Sent: Monday, May 13, 2019 11:21 AM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Irene,

Terimakasih atas konfirmasinya. Untuk venue training segera kami kabari ke Ibu.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

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Facebook • LinkedIn: PT Trakindo Utama

A member of **Tiara Marga Trakindo Group**

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Monday, May 13, 2019 8:32 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear pak Ridwan

Terlampir acceptance untuk revisi quotation yang dikirimkan. Mohon info untuk venue training diadakan dimana?

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Wednesday, April 24, 2019 12:07 AM
To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Bu Irene,

Terlampir revisi penawaran yang dimaksud.

Pada harga juga ada sedikit perubahan, karena:

1. Sesi dilakukan di Trakindo Palembang atau Hotel, sehingga ada biaya meeting room, snack, dan meals untuk peserta.
2. Sesi dipisah sehingga travel expenses instructor menjadi dua kali
3. Sesi dilakukan di Palembang sehingga ada biaya akomodasi instructor

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

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ridwan.undru@trakindo.co.id

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A member of **Tiara Marga Trakindo Group**

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Monday, April 22, 2019 1:59 PM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Terimakasih respondnya. Kami oke dengan jadwal tersebut, mohon dikirimkan revisi quotation dengan jadwal di bawah ini.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Thursday, April 11, 2019 8:21 PM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Irene,

Kami propose jadwal sbb:

- Batch 1, 17 – 18 July 2019
- Batch 2, 6 – 7 August 2019

Mohon feedback lebih lanjut..

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

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ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Ridwan Undru

Sent: Thursday, April 11, 2019 4:41 PM

To: Patricia, Irene (Pt Istech Resources Asia) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Bu Irene,

Well noted Bu, kita coba cek dulu ketersediaan room di Palembang dan instructor-nya.

Segera kami infokan.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

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<http://www.trakindo.co.id>

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A member of Tiara Marga Trakindo Group

From: Patricia, Irene (Pt Istech Resources Asia) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Thursday, April 11, 2019 3:25 PM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Kami propose untuk mengadakan training Fork Lift ini di bulan Juli sebanyak 2 batch, jeda 2 minggu. Mohon diinfokan jadwal yang memungkinkan untuk diadakan di kantor Trakindo Palembang.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Sunday, March 24, 2019 1:10 AM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Bu Irene,

Terimakasih atas informasinya.

Namun mohon maaf untuk jadwal instructor kami di April sudah full, dan saat ini kami juga belum bisa memberikan propose jadwal pengganti untuk sesi ini.

Sekali lagi kami mohon maaf atas kondisi ini.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Friday, March 22, 2019 3:26 PM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Sesuai pembicaraan sebelumnya, rencana training Frok Lift bulan Maret di Palembang untuk sementara kami tunda dulu, karena calon peserta tidak available. Kami sedang melihat possible jadwal dibulan April, akan kami infokan secepatnya mengenai update jadwal di bulan April.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Sunday, March 17, 2019 11:15 PM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Bu Irene,

Sebelumnya kami mohon maaf atas kondisi email dibawah.

Melanjutkan komunikasi via phone Jumat sore kemarin, bahwa dari COPI tetap ingin melanjutkan sesi ini namun pelaksanaanya di Palembang dan sesi ini hanya in class saja.

Saat ini saya sedang koordinasi dengan Trakindo Palembang terkait tempat pelaksanaan. Alternatif-nya kita menyewa meeting room di Hotel dengan biaya ditanggung oleh COPI (masuk di penawaran training).

Karena sesi ini adalah in class saja, instructor terkait memberikan masukan sesi ini cukup dilakukan **2 hari per batch**. Maka dari itu kita propose jadwal sbb:

Batch 1: 26 – 27 Mar 2019

Batch 2: 28 – 29 Mar 2019

Mohon konfirmasinya segera karena tgl ini akan kita komunikasikan ke Trakindo Palembang.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

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ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

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A member of **Tiara Marga Trakindo Group**

From: Ridwan Undru

Sent: Thursday, March 14, 2019 12:03 PM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Bu Irene,

Kami mohon maaf sebelumnya.

Terkait MCU yang dilakukan, result dari provider MCU belum bisa mengeluarkan hasilnya hingga hari ini dan masih ada 1 item MCU yang belum bisa dilakukan oleh instructor (Treadmill) karena alasan tertentu.

Karena ini adalah bagian dari prasyarat COPI dan kami tidak bisa memenuhinya, maka dari itu sekali lagi kami mohon maaf untuk sesi yang sudah kita rencanakan sebelumnya (DP50 Maintenance Training, 27 Mar – 1 April) **tidak bisa dilanjutkan atau tidak**

bisa kita support. Untuk instructor pengganti kami tidak punya, karena instructor ini satu-satunya expert instructor di Forklift yang kita punya.

Mohon maaf atas ketidaknyamanan ini

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

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A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Wednesday, March 13, 2019 8:49 AM

To: Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Jika sudah ada hasil MCU yang baru mohon dikirimkan ke kami ya.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Friday, March 1, 2019 4:00 PM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Bu Irene,

Noted, terimakasih atas konfirmasi nya.

Dengan demikian instructor kita segera lakukan MCU untuk kelengkapan syarat yang dimaksud.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

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A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Friday, March 1, 2019 10:37 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Ok, confirmed pak.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Wednesday, February 27, 2019 2:27 PM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Bu Irene,
Terlampir revise dengan pen-cantuman total biaya.
Mohon feedback dan konfirmasinya.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
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ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Wednesday, February 27, 2019 8:52 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Total biaya dicantumkan untuk peserta maksimum 22 orang untuk 2 batch. So far yang mendaftar ada 13 orang di batch 1 dan 8 orang di batch 2.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, February 26, 2019 5:25 PM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Irene,
Untuk penawaran yang dikirimkan sudah kami cantumkan biaya MCU.

Dear Mrs. Irene

Thank you for your inquiry concerning our training program.

Refer from your email on Sept 23, 2018 we would like to submit our proposal for your kind consideration.

Course Name: *DP50KT Forklift Maintenance Training*
Location: *ConocoPhillips (Grissik) Ltd – Workshop / Site
TBC*
Duration: *3 days*
Date: *Batch 1 : 27 - 29 March 2019
Batch 2 : 30 March – 1 April 2019*
Course Fee: *Rp.3.700.000,- / participant
(Including training material, stationary)*
Travel Expenses: *Rp 5.000.000,-
(City transport, Airport Tax, Airfare CGK - PLB – CGK, meals and accommodation
during travel time).
Transportation PLB – site vv, accommodation and meals for instructor during
training provided by Customer.*
Additional Cost: *Rp 3.000.000,-
(Instructor MCU)*
Participant: *4 participants (minimum), 10 participants (maximum)*

Note: All prices above are excluding 10% VAT

Jadi total biaya adalah biaya yang tetap nilainya (Travel Expenses + Addition Cost-MCU) dan course fee (sengaja kami pisah karena tergantung dari jumlah actual peserta – absensi).
Please advise, format yang prefer dari ibu seperti apa. Apakah semua di totalkan? (untuk ini mohon dipastikan jumlah peserta yang join). Mohon konfirmasinya.

Terkait cost MCU diatas, apakah bisa diterima? Jika OK, maka kami segera mulai jalankan proses MCU mengingat hasil / resume MCU butuh waktu juga. Untuk ini juga mohon konfirmasinya.

Jika semua dari penawaran terlampir sudah sesuai mohon di sign sebagai approval ibu, dan dikirimkan ke kami (cukup scan-nya saja).

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

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From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Tuesday, February 26, 2019 2:08 PM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan
Mohon dicantumkan revisi total costnya ya.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Thursday, February 21, 2019 10:41 AM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Bu Irene,
Terlampir penawaran revise dari kami.
Silahkan kembali di review dan mohon feedbacknya.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
Call Center 1500 228
Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Thursday, February 21, 2019 8:49 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Mohon dikirimkan revisi quotation untuk memasukan tambahan biaya MCU ini.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Wednesday, February 20, 2019 5:00 PM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Bu Irene,
Tambahkan informasi dari RS Mitra Keluarga bahwa total biaya MCU ini Rp 2.400.000,-
Mohon informasi lebih lanjut dan konfirmasinya.

Terimakasih

Ridwan Undru
Learning & Talent Development Department

PT Trakindo Utama
Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
Call Center 1500 228
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A member of Tiara Marga Trakindo Group

From: Ridwan Undru
Sent: Wednesday, February 20, 2019 1:47 PM
To: 'Patricia, Irene (IRA)' <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Bu Irene,
Untuk cost impact ini kami belum mengetahui besarnya, saat ini kami masih cari informasi ke Rumah Sakit terdekat dan Prodia.

Sebagai gambaran, baru satu RS yang memberikan info (tapi ini tidak ada Audiometry dan Spirometry Test)

1. Chest X-ray Rp. 130.000,-
2. ECG Rp. 100.000,-
3. Treadmil Rp. 680.000,-
4. USG Abdomen Rp. 425.000,-
5. Drug Screening Rp. 300.000,-

Nantinya apakah cost ini bisa di absorb oleh Conoco Phillips?

Terimakasih

Ridwan Undru
Learning & Talent Development Department

PT Trakindo Utama
Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
Call Center 1500 228

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A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Wednesday, February 20, 2019 9:17 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Kira-kira berapa cost impact terkait MCU ini pak?

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, February 19, 2019 2:20 PM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Bu Ira,

Untuk beberapa item dengan marking "no" dibawah, di perusahaan kami memang tidak ada untuk kategori kami di posisi instructor. Misalkan "treadmill test" hanya untuk karyawan usia diatas 40 tahun.
(Untuk Chest X-Ray, item ini sebenarnya ada. Mungki ketinggalan.)

Untuk personel pengganti kami tidak punya, karena instructor merupakan spesialisasi by product.

Jika item MCU ini dilengkapi, apakah pihak Conoco Phillips **bersedia** menanggung biaya yang ditimbulkan dari MCU penambahan item dibawah dan kami masukkan ke quotation training yang nantinya sebagai dasar penagihan. Karena penambahan item MCU ini merupakan standar dari COPI yang memang lebih tinggi dari standar MCU di perusahaan kami.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
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ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Tuesday, February 19, 2019 1:42 PM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Pak Ridwan

Berdasarkan hasil review dari tim Medical kami, hasil MCU yang di-submit masih ada beberapa yang belum dilakukan pemeriksaannya seperti terlampir ini.

Mohon konfirmasi apakah ada personel pengganti yang memiliki hasil MCU yang lengkap, atau berkenan melakukan pemeriksaan ulang yang masih kurang.

Atas perhatiannya, kami ucapkan terimakasih.

Name : Suwarno - 27 tahun	
Company: Trakindo - User : Irene Patricia	
Date of MCU : 23 Oct 2018	
Provider MCU : Prodia	
Type of Examination	Pre-Employee/First Entry
Physical Exam	yes
Eye Exam	Include in Physical Exam
Chest X-Ray	No
ECG	No
Treadmill Test	No
USG Abdoment	No
Laboratory test: Hematology	yes
Laboratory test: Blood Sugar	yes
Laboratory test : Renal Function	yes
Laboratory test : Lipid Profile	yes
Laboratory Test: Urine Routine	yes
Female Exam : USG and Papsmear	N/A
Audiometry test	No
Spirometry test	No
Drug Screening : Amphetamine, Canabis, Cocaine, Opiates	No

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Monday, February 18, 2019 3:39 PM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Bu Ira,

Terlampir:

1. Scan MCU dari instructor kami, Pak Suwarno.
2. Personnel Registration Form

Untuk jadwal HSE Orientation kami pilih 15 Maret 2019

Mohon informasi lagi saat HSE Orientation di Ratu Prabu 2 (JL TB Simatupang Kav 1B) apakah ada nama PIC disana yang kita tuju atau dengan Ibu langsung?

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of **Tiara Marga Trakindo Group**

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Monday, February 18, 2019 1:57 PM

To: Ridwan Undru <ridwan.undru@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Mohon kami di-infokan nama instruktur yang akan ke lapangan. Untuk kelas HSE Orientation mulai jam 7.30-11.00.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Thursday, February 7, 2019 2:39 PM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>; Sri Widodo <sri.widodo@trakindo.co.id>

Cc: Iwan Pramono <iwan.pramono@trakindo.co.id>

Subject: FW: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Ira,

Noted. Kita persiapkan dokumen terkait sesuai info dibawah.

Untuk jadwal jam orientation, mohon informasi lebih lanjut. Apakah bebas?

Pak Dodok,

Mohon bantuan untuk melengkapi dokumen yang diperlukan dibawah.

Terkait jadwal orientation (tgl 15 Feb atau 8 Maret atau 15 Maret), apakah instructor terkait available?

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of **Tiara Marga Trakindo Group**

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Thursday, February 7, 2019 1:22 PM

To: Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear pak Ridwan

Terlampir Letter of Agreement untuk subject training Fork Lift. Training ini akan diadakan di site Dayung dengan jadwal sebagai berikut.

Travel time 26 March

Batch 1: 27-29 March

Batch 2: 30 March – 1 April

Travel time 2 April

Berikut kami informasikan terkait arrangement training ini.

1. Arrangement transport
 - 26 Maret flight GA 100 (Jkt-Palembang)
 - 2 April flight Palembang-Jakarta (bebas, jam 13.00 ke atas)
 2. Arrangement akomodasi di site → overnight Dayung
 3. Nama dan no. HP PIC di sana (Maisyuri: 08127862851)
 4. Persiapan trainer untuk ke field:
 - Mengikuti HSE Orientation di Ratu Prabu 2 (JL TB Simatupang Kav 1B) tgl 15 Feb atau 8 Maret atau 15 Maret (pilih salah satu)
 - Mengisi for registrasi personnel terlampir (jika baru pertama kali ke field COPI)
 - Valid MCU Pre-employment / First entry exam. Validity berlaku 1 tahun sejak tgl pelaksanaan MCU. Silahkan melakukan MCU di provider MCU rekanan seperti : RS. Siloam, RS Mayapada, Klinik KYOAI, RS PIK atau provider diluar COPI seperti : Klinik Medika Plaza, Klinik Prodia atau di hospital seperti RSUD
- Checklist MCU yang kami butuhkan sebagai berikut.

Type of Examinations	Pre-employment / First Entry Exams	Surveillance Exams	Regular Exams
1. Physical exam, Dental exam, Ear-Nose-Throat Exam and Consultation by GP	X	X	X
2. Eye Exam, incl. Tonometry by Ophthalmologist	X	X	X
3. Chest X- Ray	X	X	X
4. ECG	X	X	X
5. Treadmill Test	X	X	X
6. USG abdomen	X	X	X
7. Hematology: HB, RBC, WBC, Hematocrits, Platelets, Diff-Count, ESR, Blood Type	X	X	X
8. Blood Sugar: Fasting & Post Prandial	X	X	X
9. Liver Function test : SGPT, SGOT, GGT, Phosphate Alkaline, Albumin, Globulin, AG Ration, Total Protein	X	X	X
10. Renal Function test (Urea, Creatinine, Uric Acid)	X	X	X
11. Lipid Profile : LDL, HDL, Triglycerides, Total Cholesterol	X	X	X
12. Urine Routine Analysis : Gravity, PH, Glucose, Urobilin, Bilirubin, Ketone, Protein, Nitrite, Sediment	X	X	X
13. Female Examination : USG Breast and Pap Smear only for married woman employee	X	X	X
14. Audiometry: 500,1000,3000,4000,6000,8000 Hz)**	X	SEG	-
15. Spirometry	X	SEG	-
16. Drug Screening: Amphetamine, Cannabis, Cocaine, Opiates)*	X	-	-

Notes:

* : Required for the first entry to COPI area. Drug screening for further entry covered by COPI Substance Abuse Policy

** : Only applied for employee with special exposure to noise and or respiratory (Similar Exposure Group) that will be defined by HSE-IH & Medical

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Wednesday, January 30, 2019 8:53 AM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Ibu Ira,

Noted, bu.

Dengan demikian confirm, mohon informasi nantinya terkait:

1. Arrangement transport (Palembang – Site, pp), agar bisa kita sesuaikan juga jadwal flight Jakarta – Palembang pp.
2. Arrangement akomodasi di site
3. Nama dan no. HP PIC di sana
4. Kelengkapan / dokumen yang diperlukan instructor untuk masuk ke site. (jika ada)
5. Ketersediaan unit sebagai objek praktek.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Wednesday, January 30, 2019 8:09 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Pak Ridwan

Kami confirmed di jadwal tersebut. Letter of agreement akan kami kirimkan terpisah ya.

Untuk lokasi training, rencananya akan diadakan di COPI site (Dayung).

Travel time 26 March

Batch 1: 27-29 March

Batch 2: 30 March – 1 April

Travel time 2 April

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, January 29, 2019 2:54 PM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Dear Bu Ira,

Harga tersebut sudah sesuai, kita masih menggunakan baseline 2018.
Mohon konfirmasinya agar jadwal instructor bisa kita "lock".

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Tuesday, January 29, 2019 12:47 PM

To: Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Noted pak Ridwan. Apakah harga di bawah ini sudah final atau masih negotiable?

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Tuesday, January 29, 2019 11:39 AM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Dear Bu Ira,

As discussed per telp. Maka untuk klarifikasi:

1. Jumlah max participants per batch 10 orang
2. Course fee: Rp 3.700.000 / participants
Total Course fee 20 participants (2 batch): Rp 3.700.000 x 20 = Rp. 74.000.000,- (exclude ppn) ; Rp. 81.400.000,- (include ppn)
Travel expense instructor Rp. 5.000.000 (exclude ppn) ; Rp. 5.500.000,- (include ppn)
3. Total investment (course fee + travel expense instructor)
Rp 79.000.000,- (exclude ppn)
Rp 86.900.000,- (include ppn)

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

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ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

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Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Tuesday, January 29, 2019 9:30 AM

To: Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Pak Ridwan

Kami oke dengan jadwalnya. Mohon dikirimkan quotation lumpsum cost untuk 15 orang per batch.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Tuesday, January 22, 2019 1:35 PM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>

Subject: RE: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Dear Bu Ira,

Berikut revisi jadwal dari kami:

Travel time 26 March

Batch 1: 27-29 March

Batch 2: 30 March – 1 April

Travel time 2 April

Mohon feedback dari ibu

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

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Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Tuesday, January 22, 2019 10:35 AM

To: Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Pak Ridwan

Jadwal crew change kami Selasa Kamis Sabtu pak, jadi kalau bisa travel time dimulai di hari Selasa/Kamis/Sabtu. Untuk proposal Bapak di bawah ini dimulai hari Minggu, kalau bisa digeser ke Selasa/Kamis/Sabtu. Mohon dipertimbangkan kembali.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, January 22, 2019 10:28 AM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Sri Widodo <sri.widodo@trakindo.co.id>
Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Bu Ira,

Setelah kami diskusikan dengan instructor, kami ajukan dengan jadwal sbb:

Travel time 24 March
Batch 1: 25-27 March
Batch 2: 28-30 March
Travel time 31 March

Mohon feedback dari ibu dengan jadwal diatas.

Mohon informasi terkait rencana

1. Jumlah orang peserta per batch
2. Lokasi tempat pelaksanaan

Terkait content yang ada di penawaran sebelumnya masih valid.

Note: Jika sesi ini confirm, mohon dipastikan juga ketersediaan unit forklift sebagai objek praktek

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of **Tiara Marga Trakindo Group**

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Tuesday, January 22, 2019 9:53 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]BlS: [Request a Quote] RQ1539732971
Importance: High

Pak Ridwan

Sesuai pembicaraan pagi ini, kami bermaksud melanjutkan rencana training Fork Lift CATERPILLAR. Untuk jadwal kami propose arrangement sbb. Mohon konfirmasi apakah proposal jadwal di bawah ini memungkinkan untuk dilakukan dan apakah quotation terlampir masih valid.

Travel time 12 March
Batch 1: 13-15 March
Batch 2: 16-18 March
Travel time 19 March

Venue: COPI field

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Monday, November 5, 2018 11:14 AM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]BlS: [Request a Quote] RQ1539732971

Dear Bu Irene,
Untuk sesi yang dimaksud hanya untuk 1 batch (sesi training 3 hari), jadi ini diperlukan 2 batch ya bu?

Terimakasih

Ridwan Undru
Learning & Talent Development Department

PT Trakindo Utama
Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
Call Center 1500 228
Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Monday, November 5, 2018 8:45 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]BlS: [Request a Quote] RQ1539732971

Pak Ridwan

Jadwal 12-14 Maret ini 1 batch atau 2 batch pak? Please advise karena kita perlu 2 batch.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, October 30, 2018 9:33 AM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Bu Irene,

Untuk alokasi jadwal, bisa kita akomodir di 12- 14 Maret 2019.

Terkait harga sudah sesuai dengan penawaran yang kami kirimkan, dengan kondisi masih kami berlakukan "rate" 2018.

Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Tuesday, October 30, 2018 8:23 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Untuk harga yang ditawarkan apakah masih negotiable?

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>
Sent: Tuesday, October 23, 2018 4:59 PM
To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>
Cc: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Bu Irene,

Terlampir penawaran training yang kami tawarkan, silahkan direview jika ada feedback silahkan disampaikan. Silabus training ada pada bagian belakang penawaran tersebut.

Sebelumnya mohon maaf, untuk tahun ini jadwal instructor kami sudah full. Kemungkinan bisa kita support di tahun depan.

Terimakasih

Ridwan Undru
Learning & Talent Development Department

PT Trakindo Utama
Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia
Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129
ridwan.undru@trakindo.co.id
<http://www.trakindo.co.id>
Call Center 1500 228
Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]
Sent: Tuesday, October 23, 2018 9:27 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Trakindo CIC <info@trakindo.co.id>; Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Dear Pak Ridwan

As discussed, mohon kami dikirimkan syllabus & penawaran untuk training di bawah ini ya jika training diadakan di field kami.

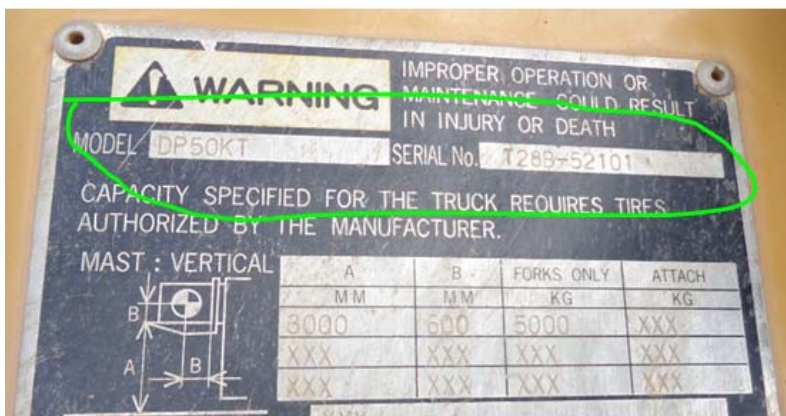
Thanks and Best Regards

Irene Patricia
Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Patricia, Irene (IRA)
Sent: Friday, October 19, 2018 8:01 AM
To: Ridwan Undru <ridwan.undru@trakindo.co.id>
Cc: Trakindo CIC <info@trakindo.co.id>; Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>
Subject: RE: [EXTERNAL]Blis: [Request a Quote] RQ1539732971

Pak Ridwan

Ini Type dari forklift CAT yang ada di field kami.
CATTERPILLAR
MODEL : DP50KT
NO.SERI : T288-52101,



Objective & back ground training ini adalah to enhance our Mechanic's knowledge & skill on maintenance, troubleshoot & able to operate the Forklift maintenance.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Ridwan Undru <ridwan.undru@trakindo.co.id>

Sent: Wednesday, October 17, 2018 11:00 AM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Cc: Trakindo CIC <info@trakindo.co.id>; Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Dear Bu Irene,

Terimakasih atas training inquiry dari ibu.

Terkait:

1. Training Fork lift & Troubleshooting Caterpillar, sebelumnya kami mohon informasi:
 - a. Model machine dari Forklift yang dimaksud
 - b. Objective training secara general, dan background dari training ini.
2. Bobcat & Electrical Operate & Maintenance
Untuk sesi ini mohon maaf kami belum bisa support karena ini bukan produk Caterpillar dan kami tidak punya capability untuk produk tersebut.

Demikian dan Terimakasih

Ridwan Undru

Learning & Talent Development Department

PT Trakindo Utama

Jl. Raya Narogong KM. 19 Cileungsi, Bogor 16820, Indonesia

Telp. +62 21 823 3361 • IP Phone: (821) 3677 • Mobile: +62 811 8040 129

ridwan.undru@trakindo.co.id

<http://www.trakindo.co.id>

Call Center 1500 228

Facebook • LinkedIn: PT Trakindo Utama

A member of Tiara Marga Trakindo Group

From: Patricia, Irene (IRA) [<mailto:Irene.Patricia@contractor.conocophillips.com>]

Sent: Wednesday, October 17, 2018 9:28 AM

To: Wahid Abdurakhman <wahid.abdurakhman@trakindo.co.id>; Ridwan Undru <ridwan.undru@trakindo.co.id>

Cc: Trakindo CIC <info@trakindo.co.id>

Subject: RE: [EXTERNAL]BIs: [Request a Quote] RQ1539732971

Dear Pak Wahid/Ridwan

Kami ada kebutuhan untuk mengadakan inhouse training untuk COPI, dengan subject Training Fork lift & Troubleshooting Caterpillar, Bobcat & Electrical Operate & Maintenance. Mohon konfirmasinya apakah Trakindo bisa mengadakan training ini?

Kalau iya, mohon dibantu untuk mengirimkan syllabus & estimasi harga untuk subject ini.

Thanks and Best Regards

Irene Patricia

Training & Certification | HR & Medical | ConocoPhillips (Grissik) Ltd. | Ph. +6221 7854 1476

From: Trakindo CIC <info@trakindo.co.id>

Sent: Wednesday, October 17, 2018 9:06 AM

To: Patricia, Irene (IRA) <Irene.Patricia@contractor.conocophillips.com>

Subject: [EXTERNAL]Bl: [Request a Quote] RQ1539732971

Yth. Ibu Irene,

Terima kasih telah menghubungi PT Trakindo Utama.

Untuk informasi lebih lanjut terkait pengadaan training Unit Forklift & Troubleshooting Caterpillar (CAT), silahkan Ibu dapat menghubungi Cileungsi Training Center melalui telepon atau email:

- Wahid Abdurakhman

Email : wahid.abdurakhman@trakindo.co.id

Phone : 0218233361 Ext 3786, Fax : 0218233360

- Ridwan Undru

Email: ridwan.undru@trakindo.co.id

Phone: 0218233361 Ext 3677, Fax: 0218233360

Atau untuk mengunduh jadwal training yang akan diselenggarakan PT Trakindo Utama, silahkan Ibu Irene dapat akses ke situs: <http://www.trakindo.co.id/id/training/pelatihan-untuk-pelanggan>.

Best Regards,

Customer Relationship Management

PT Trakindo Utama

TMT 1 Building, 10th Floor

Jalan Cilandak KKO No.1, Jakarta 12560, Indonesia

Tel. +62 21 7822 373, 2997 6620

Call Center **1500228**

www.trakindo.co.id

A member of **Tiara Marga Trakindo Group**

Dari: info@trakindo.co.id <info@trakindo.co.id>

Dikirim: Rabu, 17 Oktober 2018 06.36.11

Kepada: Airlangga Krishnapryadi Djodihardjo; Trakindo CIC

Subjek: [Request a Quote] RQ1539732971

(not verified) () sent a message using the contact form at https://www.trakindo.co.id/en/contact/request_to_quote.

Message

Training Fork lift & Troubleshooting Caterpillar

Business Email

patrii@conocophillips.com

Salutation

Ms.

First Name

Irene

Last Name

Patricia

Country Code

+62

Area Code

021

Phone Number

78541476

Province

DKI Jakarta

City

Jakarta

Post Code

12560

Company Name
ConocoPhillips
Category
Products
Services

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