

**Satellite Training Center Balikpapan**

Jl. Jend Sudirman No. 848  
Balikpapan 76114 Kalimantan Timur  
Tel. (62-542) 762 810  
[www.trakindo.co.id](http://www.trakindo.co.id)

## Seat Confirmation Letter

Date : July 24, 2019

No. : 040/T&D NorthKal/VII/2018/CX38TR  
To : CX38 TRANSMISSION REBUILD TRAINING Participants  
From : Learning & Development Senior Supervisor  
Cc : General Operation Manager, Branch Manager, Departement Head, Human Resources Developmet.

---

**We confirm seat for:**

No	Name	SN	Branch	Position
1	Sugeng Arianto	00012301	Balikpapan	Senior Technician
2	Slamet Riyanto	00004768	Balikpapan	Senior Technician
3	Rahmad Saudie	00017702	Samarinda	Senior Technician
4	Abdul Hamid	00023208	Samarinda	Senior Technician
5	Yudi Prasetyo	00008249	Separi	Senior Technician
6	Adi Prasetyo	00007131	HO Northern	Specialist Tech Communicator
7	Suardi	00023215	Tarakan	Technician
8	Ari Jayanto	00019794	Tj. Redeb-Berau	Technician
9	Yus Priyanto	00008474	Sangatta	Technician
10	Nasdin	00015796	Sangatta	Senior Technician
11	Darman Askha	00030650	Sangatta	Technician

**To Attend:**

**Course Title** : CX38 TRANSMISSION REBUILD TRAINING  
**Time** : 08.00 – 17.00 Wita  
**Schedule** : 6-7 Aug 2019  
**Location** : PT Trakindo Utama - Balikpapan Branch  
JI. Pulau Balang KM. 13 Soekarno Hatta RT. 33  
**Phone** : +62 542 8530830

Following the above confirmation, please find below additional information for your reference:

- Participant from outside Balikpapan are required to stay at:

**Hotel Fave**  
**Jl. M.T. Haryono No. 78**  
**Balikpapan 76114**  
**+62 542 7585888, 7585999**

- Check in : 5 Aug 2019
- Check out : 8 Aug 2019

- Participants have to check in at hotel a day prior training commencement and check out a day after training completed.
- Hotel will provide breakfast, dinner (Rp.130.000,-/Gross/Person/Day), Transportation and daily laundry (5 pieces/day/person {1 shirt, 1 pant, 1 underwear, 1undershirt, 1 pair of shocks}) for all participants during the training, under company GL.
- Other expenses not covered under company GL, will charge to Personal Account.
- Coffee break and lunch are included during the training session.
- **Dress code during the training session is formal shirt (No Jeans).**

Yours sincerely,



Agus Hermanto  
Learning & Development Senior Supervisor