

PT Trakindo Utama

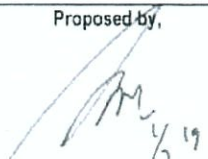

TRAINING EVENT PROPOSAL

Division : CUSTOMER SUPPORT

Date : 14 Juni 2019

Ref No :(filled by L & TD - HO)

1.	Training Title	COOLANT LEVEL 1.0 ANALYSIS (please thick (√)) <input checked="" type="checkbox"/> D (Domestic) <input type="checkbox"/> O (Overseas)																														
2.	Classification (please thick (√))	<input type="checkbox"/> 1. General Training <input type="checkbox"/> 2. Technician Trainee - OJT <input checked="" type="checkbox"/> 3. Technical / Functional Training <input type="checkbox"/> Sales/Marketing <input type="checkbox"/> Technical Servi <input type="checkbox"/> Parts Operation & Distribution <input type="checkbox"/> Equipment Managem <input type="checkbox"/> Human Capital <input type="checkbox"/> Safety, Health & Environment <input type="checkbox"/> Information Technolo <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Otl :SOS <input type="checkbox"/> 4. Talent Management Trainee (MT) <input type="checkbox"/> 5. Talent Management Development Program (MDP) <input type="checkbox"/> 6. Talent Management Black Belt (BB) <input type="checkbox"/> 7. Talent Management Executive Development Program (EDP) <input type="checkbox"/> 8. Talent Management Leadership Development Program (LDP)																														
3.	Need Analysis	Teknisi Lab dapat melakukan analisa Coolant sehari - hari di SOS Laboratorium dengan benar.																														
4.	Training Goals	Modul ini mengidentifikasi kompetensi yang dibutuhkan untuk memahami analisa pH, analisa Glycol, analisa Electrical Conductivity, analisa Nitrite serta analisa visual coolant (bau, warna, endapan pencemar)																														
5.	Training Objectives	Partisipant memahami sistem coolant, memahami tentang coolant dan fungsi coolant, type coolant, additive coolant, parameter analisa coolant.																														
6.	PMD Follow-Up	<input checked="" type="checkbox"/> Refers to PMD <input type="checkbox"/> Not Refers to PMD (please choose the right one)																														
7.	Expected Competency to be developed	Core : - Managerial : - Functional : Mechanical Awareness, Process improvement, Fluids analysis Operation																														
8.	Length/Duration	1 Days																														
9.	Day/Date	24 Juli 2019																														
10.	Target Participants	Technician Lab, Lab Supervisor (Non Oil)																														
11.	Trainee	<table border="1"> <thead> <tr> <th>Name</th> <th>SN SAP</th> <th>Branch</th> <th>Account Charge</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>Muhammad Faisal Rinaldi</td> <td>26103</td> <td>Balikipapan</td> <td rowspan="7">7000001401-10W0260HF</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Novita Praistia</td> <td>33653</td> <td>Balikipapan</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Zaid Muhardian</td> <td>29402</td> <td>Balikipapan</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Veryano</td> <td>27731</td> <td>Balikipapan</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Siti Nurhidayati</td> <td>25036</td> <td>Balikipapan</td> <td>Technician SOS Lab</td> </tr> <tr> <td>Rukmi Tri Utami</td> <td>34792</td> <td>Balikipapan</td> <td>Technician SOS Lab</td> </tr> </tbody> </table>	Name	SN SAP	Branch	Account Charge	Position	Muhammad Faisal Rinaldi	26103	Balikipapan	7000001401-10W0260HF	Technician SOS Lab	Novita Praistia	33653	Balikipapan	Technician SOS Lab	Zaid Muhardian	29402	Balikipapan	Technician SOS Lab	Veryano	27731	Balikipapan	Technician SOS Lab	Siti Nurhidayati	25036	Balikipapan	Technician SOS Lab	Rukmi Tri Utami	34792	Balikipapan	Technician SOS Lab
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13.	Training Location	Training Center Cileungsi																														
14.	Training Method	Class Room Training (Lecturing, Simulation, Role-Play)																														
15.	Impact & Evaluation	Satisfaction	Menggunakan formulir feedback untuk mengukur fasilitas, bahan dan kinerja trainer																													
		Learning	Menggunakan pre-test dan post-test untuk mengukur pemahaman peserta training																													
		Behavior	Disiplin mengikuti instruksi kerja penggunaan peralatan dan penggunaan formulir perawatan peralatan																													
		Result	Meningkatnya pemahaman tentang analisa Coolant Level 1.0 secara benar dan akurat																													
16.	Job Follow Up	Meningkatnya pemahaman tentang analisa Coolant Level 1.0 secara benar dan dapat menghasilkan data yang akurat																														
17.	Investment Cost	a.Training fee	Rp																													
		b.Others (exp. Food & Beverages, Class Room)	Rp																													
		Total Investment cost	Rp																													
18.	Training Event Management																															

Proposed by,  [Date: 14/6/2019] Dani Ismail	Approved by,  [Date: 4/7/2019] Mukhlisin	Approved by, [Date:] HR HO Manager/HCBP	Validated by, [Date:] Learning & Talent Dev. Manager
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Note :

1 External Training should be completed with PR (for payment by invoicing)

2 Budgetted

Unbudgetted (please thick (√))